

1 Department of Public Safety

2 Administration Division

3

4 Adopted Rules Governing the Method of Identification and Signals
5 for School Safety Patrol

6

7 Rules as Adopted

8 11 MCAR S 1.0065 Purpose and scope.

9 A. Purpose. The purpose of 11 MCAR SS 1.0065-1.0071 is to
10 establish the method of identification and signals for school
11 safety patrol, including equipment standards and proper usage
12 procedures.

13 B. Scope. The scope of 11 MCAR SS 1.0065-1.0071 is intended
14 to be consistent with the provisions of Minnesota Statutes,
15 section 126.15.

16 11 MCAR S 1.0066 School safety patrol flag and pole.

17 Each school safety patrol flag shall meet the following
18 standards:

19 A. The flag shall be blaze orange in color with an octagonal
20 of yellow bearing the word "STOP" in black letters.

21 B. The flag shall be 24 inches in width at the bottom.

22 C. The inside edge of the flag shall be 21 inches in length.

23 D. The outside edge of the flag shall be 27 inches in length.

24 E. The octagonal center of yellow shall measure at least
25 9-1/2 inches from side to side and the black letters of the word
26 "STOP" shall be in a block type at least three inches in height.

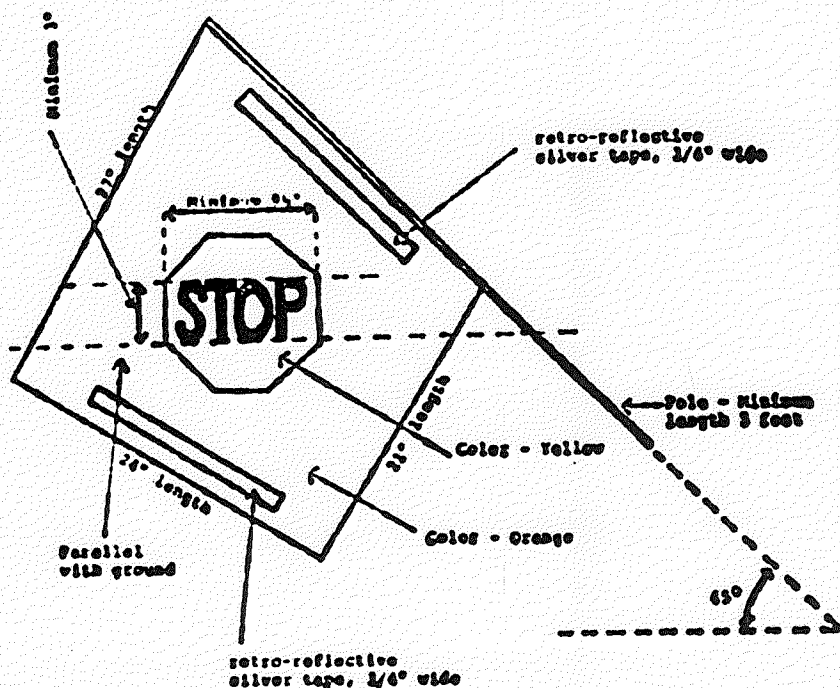
27 F. The letters of the word "SCHOOL" appearing above the word
28 "STOP" shall be in block type at least 1-1/8 inches in height.

29 G. The letters of the word "PATROL" appearing below the word
30 "STOP" shall be in block type at least 1-1/8 inches in height.

31 H. The octagon shall be affixed to the flag in such a manner
32 that the bottom side of the octagon and the word "STOP" shall be
33 parallel with the ground when the pole is held at a 45 degree
34 upward angle, as illustrated in exhibit 11 MCAR S 1.0066 H.-1.

Exhibit 11 MCAR S 1.0066 H.-1.

School safety patrol flag illustration.



Octagon is sample for illustration purposes only.
Size and exact placement not drawn to scale.

I. The octagonal yellow field shall be centered equidistantly from the sides and bottom of the flag.

J. Both sides of the flag shall be identical.

K. Retro-reflective material may be applied to the flag if the school administrator deems such application is necessary and feasible. If reflectorized, such application must be accomplished in conformance with the following specifications:

1. Two, three-fourths inch strips of retro-reflective silver tape shall be either pressed on or sewn on both sides of the flag.

2. The top strip shall be placed three inches from the top (pole) edge of the flag; and the bottom strip shall be placed three inches from the bottom (opposite) edge of the flag. Both strips shall be centered equidistantly from the sides, and must be a minimum of eight inches in length.

L. The flag shall be attached to a lightweight pole with a minimum length of five feet. Longer or extension poles may be used at crossings on unusually wide streets. Weights may be attached to the bottom of the flag to hold it in a vertical position in windy weather in order to be visible to the

1 approaching drivers.

2 M. A private sponsor's decal or logo, no larger than 4" by
3 3", may be affixed to the flag, but no portion of this logo may
4 be within the octagonal yellow field.

5 11 MCAR S 1.0067 Equipment worn by patrol member.

6 A. Sam Browne belt. The Sam Browne belt, vest, or sash with
7 pole socket worn by a school safety patrol member shall be made
8 of leather, web, or plastic material. This equipment shall be
9 worn over outer garments while on duty. Color may be white or
10 blaze orange.

11 B. Safety patrol badge. The school safety patrol badge may
12 be worn by each patrol member while on duty. This badge shall
13 be attached to the Sam Browne belt, vest, or sash in such
14 position as to be plainly visible.

15 11 MCAR S 1.0068 Position and procedure at street intersection
16 or crossing.

17 A school patrol member must comply with the following
18 procedures at street intersections and crossings:

19 A. The patrol member shall stand on the road shoulder or
20 curb (not in the roadway) where traffic shall be observed
21 approaching from all directions.

22 B. The patrol member shall instruct the children to remain
23 in place until a break or lull in traffic is seen. During this
24 time, except when actually issuing directions to the children,
25 the patrol member shall stand erect and at attention with the
26 flag staff resting on the ground in a vertical position to the
27 right of the right foot. In this latter position the patrol
28 member will more readily be observed by drivers of approaching
29 vehicles.

30 C. When a lull occurs in traffic the flag shall be raised
31 vertically upward over the patrol member's head for a period of
32 four seconds, to alert any oncoming traffic.

33 D. When the lanes of the roadway are clear of traffic the
34 patrol member shall extend the flag into the traffic lane at an
35 angle of approximately 45 degrees upward. This will be the

1 signal for all the children to start crossing the street.
2 Holding the flag at a 45 degree angle will place it above the
3 heads of the children. With two patrol members at one
4 intersection, each member shall make a quarter turn in the
5 direction of the oncoming traffic with at least one foot
6 remaining on the curb or shoulder.

7 E. While children are crossing the street in a column, the
8 patrol member shall keep this position while watching or facing
9 approaching traffic.

10 F. If the patrol member's view of traffic is obstructed by
11 parked vehicles, the patrol member may step into the street a
12 sufficient distance to obtain a clear view, but not into the
13 street beyond the parked vehicles. After the children have
14 completed crossing the street, the patrol member shall return to
15 the original position on the shoulder or curb.

16 G. Under no circumstances shall the flag ever be waved or
17 misused in any manner.

18 H. There shall be at least two patrol members at each
19 crossing. One patrol member shall operate as the sender on the
20 side from which the children gather, and the other shall take a
21 similar position on the opposite side of the roadway and operate
22 as the receiver.

23 I. Patrol members shall continually watch oncoming traffic
24 while children are crossing the roadway and be constantly alert
25 for danger. They shall stand between the children and
26 approaching traffic with at least one foot remaining on the curb
27 or shoulder.

28 11 MCAR S 1.0069 Procedure at railroad crossings.

29 The patrol flag shall never be used at railroad crossings.
30 The patrol member shall direct children to remain at least a
31 distance of 20 feet from the nearest railroad track until the
32 patrol member has completed an inspection to see if there are
33 any approaching trains. When there are no approaching trains,
34 the children shall be directed to cross the tracks by the patrol
35 member who shall remain at the proper position until all have
36 crossed.

1 11 MCAR S 1.0070 School bus safety patrol procedures.

2 A. School bus crossing at railroad tracks. Patrol members
3 shall motion the bus across the railroad tracks in the following
4 manner:

5 1. Patrol members shall take a position so as to have a
6 clear view of the railroad track in both directions.

7 2. If a train is approaching the crossing, the patrol
8 member shall not cross the tracks but shall face the bus at a
9 safe distance from the tracks and give the signal for the bus
10 not to proceed by holding up both hands above his or her head.

11 3. When the railroad track is clear and safe for
12 crossing, the patrol member shall cross the tracks and signal,
13 with a forward motion of an upraised arm, for the driver to
14 proceed across the tracks to a point at least 2-1/2 bus lengths
15 beyond the tracks, where the patrol member shall reenter the bus.

16 B. Crossing roadways from a school bus.

17 1. The driver of a school bus is responsible for the
18 safety of the children, and the presence of a school bus safety
19 patrol member in no way relieves the driver of such
20 responsibility.

21 2. In directing pupils across the roadway after alighting
22 from the bus, the patrol member shall escort the pupils to a
23 position at least ten feet in front of the bus. When it is
24 ascertained that there is no approaching traffic, the patrol
25 member shall step out one pace beyond the fender line of the bus
26 and extend the flag into the opposite lane at a 45 degree angle
27 and direct the pupils to proceed across the roadway.

28 3. The patrol member shall not escort each pupil across
29 the roadway, but shall remain at the designated post near the
30 front of the bus.

31 4. Crossing the roadway behind the bus shall never be
32 permitted.

33 11 MCAR S 1.0071 Police officer, traffic signal control.

34 A. Traffic controlled intersections. At intersections where
35 traffic is controlled by a police officer, a traffic signal, or

1 both, the patrol member shall direct the crossing of the
2 children in conformity with the direction of the signal or the
3 police officer.

4 B. Intersections not regularly controlled. At intersections
5 where there is no regular traffic control, the traffic may be
6 sufficiently heavy to require the special assignment of a police
7 officer at times when children are going to and from school.
8 When this is done, the patrol member should cooperate with
9 police officers.

10

11 Repealer. SafAd 72 and 73 are repealed.