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INDEX USER'S GUIDE

Main Headings

The index to Minnesota Rules 2005 is an alphabetical arrangement of main subject headings. The headings appear in boldface capitals. The words and phrases forming the main headings are selected from terminology used in the rules and reflect concepts associated with the rules or in common usage.

There is a main heading for DEFINITIONS. It lists words and phrases defined in a designated definition part or subpart in a rule and other definitions clearly designated as such within a rule.

References to Part Numbers

The numbers listed after an entry refer to rule part numbers. For example:

ACCIDENT REPORTS

School buses, 7470.1000

means that a rule requiring certain reports of accidents involving school buses can be found in part 7470.1000 of Minnesota Rules.

Alphabetization

Main headings and the entries under each main heading are arranged in word-by-word alphabetical order. For example:

ABANDONED AND UNCLAIMED PROPERTY

All-terrain vehicles, 6102.0010

Boundary waters canoe area, 6140.0800

Off-highway motorcycles, 6102.0010

Off-road vehicles, 6102.0010

Abbreviations and acronyms are alphabetized as though they are one word. For example:

DEFINITIONS

Campus

Veterans homes, 9050.0040

CAMV (corrective action management unit)

Hazardous waste, 7045.0020

Carrier

Disease control, 4605.7000

CAS RN (chemical abstract service registry number)

Health risk limits, 4717.7150

"SEE" and "SEE ALSO"

Two types of cross-references are used in the index. They point either to another main heading or to an entry within the same heading.

1. "See" references from entry terms. Sometimes a word in boldface capitals is followed only by a direction to see some other term, as in "JUDICIARY, see COURTS." In such cases, the phrase JUDICIARY is called an entry term. An entry term may be a synonym for the main heading.

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It may also be a more specific term; one example is "LIVESTOCK CARRI-ERS, see MOTOR CARRIERS." When you find the main heading MOTOR CARRIERS, you will find "Livestock carriers" as a subheading under it.

2. "See specific index headings" notes. Very general ideas like "record keeping," "notice," and "appeal," which appear in thousands of places in statutes, are not gathered under their own main headings. If you look under "ADDRESSES," you will find an entry, "See specific index headings." This means that there is no general law about all addresses, so if you are looking for law about the address of a specific person or body, you should look under the main heading for that person or body. You may find "addresses" as a subheading under that other main heading.

Another type of "see specific" note looks like this:

BOARDS

Directors, see Board of directors under specific index headings

This type of cross-reference lets you know that you must look under each type of corporation for the subheading "Board of directors." A reference like this is used instead of a long series of references to each corporation individually.

3. "See" references from subheadings. There are three kinds of "see" references from subheadings to another main heading, to a subheading under another main heading, and to a subheading under the same main heading you are reading:

A. References to another main heading:

BIRDS

Ostriches, see RATITAE

This reference directs you to the main heading RATITAE.

B. References to a subheading under another main heading. There are two forms of these references.

The first form leads you from a subheading to that same phrase as a subheading under a different main heading.

BEVERAGES

Bottled water, see under WATER

WATER

Bottled water.....

Look for a subheading that matches the words before "see." The second form leads you from a subheading to a different phrase under another main heading.

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ABUSE

Vulnerable adults, see Abuse under VULNERABLE ADULTS

This reference directs you to find the main heading VULNERABLE ADULTS and under it the subheading "Abuse."

C. References to a different subheading under the same main heading you are reading. There are two forms of these references. The first form leads you from a sub-subheading to a subheading using the same words that appear before the word "see":

AMBULANCE SERVICES

Personnel

Attendants, see same under this topic

A cross-reference like the one above is directing you to look for the entry below.

AMBULANCE SERVICES Attendants

The second form leads you from a subheading to another subheading using words different from those that appear before the word "see."

ABSENTEE VOTING

Absentee ballots, see Ballots under this topic

A cross-reference like this is directing you to look for the entry below.

ABSENTEE VOTING Ballots

4. "See also" references. The words "see also" point out other main headings that are related to the one you are reading. Under those other main headings you may find other law about topics related to the one you first looked up. For example, under "BINGO," you will find the direction: "See also GAMBLING." USERS' SUGGESTIONS OR COMPLAINTS

The index to Minnesota Rules is prepared by the office of the Revisor of Statutes. The indexing is an ongoing process. User suggestions and complaints are welcome. Please send comments to Maryann Corbett at the Office of the Revisor of Statutes or e-mail maryann.corbett@revisor.leg.state.mn.us. Comments about the index may also be made by calling the Office of the Revisor of Statutes at (651) 296–2868.

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ABBREVIATIONS (Cont'd) AFOR (alternative regulation plan) Local telecommunications service providers, 7811.0100 Telecommunications service providers, 7812.0100 AFUE (annual fuel utilization efficiency) Energy code Multifamily housing, 7674.0500 Single-family and two-family dwellings, 7672.0500 A&GED (alcohol and gambling enforcement division) Racetrack security officers, 7878.0100 AICPA (American Institute of Certified Public Accountants) Accountancy Board, 1105.0100 ALI (automatic location identification) Local telecommunications service providers, 7811.0100 Telecommunications service providers, 7812.0100 ALM (agricultural liming materials) Agriculture, 1508.0015 AMA (accredited Minnesota assessor) Assessor licensing, 1950.1050 AMA (American Medical Association) Disability schedules, 5223.0020 AMC (average marginal cost) Decorative gas lamps, 7630.0100 ANI (automatic number identification) Emergency 911 telephone systems, 1215.0200 Local telecommunications service providers, 7811.0100 Telecommunications service providers, 7812.0100 ANSI (American National Standards Institute) Disability schedules, 5223.0020, 5223.0310 Motor vehicle equipment, 7425.0110 State Building Code, 1307.0025 APA (Administrative Procedure Act) Exploratory borings, 4727.0100 APM (aquatic plant management) Law governing, 6280.0100 AQCR (air quality control region) Air pollution, 7005.0100 AREMA (American Railway Engineering and Maintenance of Way Association) manual Railroads, 8830.0100 ASAE (American Society of Agricultural Engineers) Slow moving vehicles, emblems, motor vehicles, 7440.0100 ASD (autism spectrum disorder) Special education, 3525.1325 ASHRAE (American Society of Heating, Refrigeration and Air Conditioning Engineers) Thermal insulation standards, 7640.0120 ASTM (American Society for Testing and Materials) Animal feedlots, 7020.0205 Slow moving vehicles, emblems, motor vehicles, 7440.0100 Thermal insulation standards, 7640.0120 ATV (all-terrain vehicle) Outdoor recreation, 6100.0500 Recreational vehicles, 6102.0002 BCC (bioaccumulative chemical of concern) Great Lakes water quality standards, 7052.0010 BMC (benchmark concentration) Health risk values of chemical emissions, 4717.8050 BMD (benchmark dose) Health risk values of chemical emissions, 4717.8050 BSAF (biota-sediment accumulation factor)

Great Lakes water quality standards, 7052.0010

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ABBREVIATIONS (Cont'd) BSICs (bioaccumulative substances of immediate concern) Great Lakes water quality standards, 7052.0010 Btu (British thermal unit) Certificates of need, energy facilities, 7855.0010 Decorative gas lamps, 7630.0100 Energy supply emergencies, 7620.0100 Large oil facilities, 7853.0010 Pipeline routing, 4415.0010 Public utilities, 7825.2400 Uniform mechanical code, 1346.0404 Btu/h (British thermal unit/hour) Energy code, 7670.0325 Uniform mechanical code, 1346.0404 C (Celsius) Food code, 4626.0020 CAA (community action agencies) Law governing, 3350.0020 CABO (Council of American Building Officials) Thermal insulation standards, 7640.0120 CAFO (concentrated animal feeding operation) Animal feedlots, 7020.0300 CAIDI (customer average interruption duration index) Safety, reliability, and service quality standards for electric utilities, 7826.0200 CAMU (corrective action management unit) Hazardous waste, 7045.0020 CAS RN (chemical abstract service registry number) Health risk limits, 4717.7150 CC (chronic criterion) Great Lakes water quality standards, 7052.0010 CCF Community correctional facilities Adult halfway houses, 2920.0100 Hundred cubic feet Public utilities, 7825.2400 CCPPCS (common criteria protection profile for commercial security) Digital signatures, 8275.0040 CD (certificates of deposit) Drinking water revolving fund, 7380.0250 CDE (continuing dental education) Dentists, 3100.0100 CEMS (continuous emission monitoring system) Air pollution continuous monitoring systems, 7017.1002 CFC (chlorofluorocarbon refrigerants) Cooling systems, 7685.0120 Cfm (cubic feet per minute) Energy code Commercial buildings, 7676.0500 Multifamily housing, 7674.0500 Single-family and two-family dwellings, 7672.0500 CGA (cylinder gas audit) Air pollution continuous monitoring systems, 7017.1170 CIP (cleaned in place) Food code, 4626.0020 CLASS (custom local area signaling services) Telephone, call tracing services, 7813.0100 CLEC (competitive local exchange carrier) Local telecommunications service providers, 7811.0100 Telecommunications service providers, 7812.0100 CMA (certified Minnesota assessor) Assessor licensing, 1950.1030 CMAS (certified Minnesota assessor specialist) Assessor licensing, 1950.1040 C&NC (convalescent and nursing care) Nursing home regulations, 4658.0010 COMS (continuous opacity monitoring system) Air pollution continuous monitoring systems, 7017.1002 CPA (certified public accountant) Gambling organization audits, 8122.0150

ABBREVIATIONS (Cont'd) CPT (current procedural terminology) Workers' compensation health service fees, 5221.0100 CS (chronic standard) Great Lakes water quality standards, 7052.0010 CSBG (community services block grant) Community action agencies, 3350.0020 CSIET (Council on Standards for International Educational Travel) Exchange student placement organizations, 3650.0010 CSSA (Community Social Services Administration) plan Home and community-based waivered services for mentally retarded or related conditions persons, 9525.1800 dB(A) (decibels and A-weighted) Noise, 7030.0020 DCD (developmental cognitive disability) Children with a disability, 3525.1333 DCO (diffusion capacity of carbon monoxide) Disability schedules, 5223.0310 d.f.u. (drainage fixture unit) Plumbing, 4715.0100 DHCW (dental health care worker) Dental health care workers, 3100.0100 DMSO (dimethyl sulfoxide) Horse medication, 7890.0100 DNR (Department of Natural Resources) Environmental review, 4410.0200 Individual sewage treatment system, 7080.0020 DOC (Department of Corrections, Minnesota) Adult halfway houses, 2920.0100 DOE (Department of Energy, United States) Residential conservation program, 7635.0100 DOT (Department of Transportation) Environmental review, 4410.0200 Dr. (doctor) Optometrists, 6500.0400 DRG (diagnosis related groups) Inpatient hospital payment system (assistance payments), 9500.1100 DRP (Degrees of Reading Power Index of Readability) Graduation standards, 3501.0030 DSM-MD (Diagnostic and Statistical Manual of Mental Disorders) Veterans homes, 9050.0040 DVR (Division of Vocational Rehabilitation) Workers' compensation litigation procedures, 1415.0300 E 911 (enhanced 911) Local telecommunications service providers, 7811.0100 Telecommunications service providers, 7812.0100 E-Code (external cause of injury-code) Traumatic brain injury and spinal cord injury registry, 4643.0020 E-PROM (erasable programmable read only memory) Lawful gambling, 7861.0010 EAS (extended area service) Local telecommunications service providers, 7811.0100 Telecommunications service providers, 7812.0100 EAW (environmental assessment worksheet) Environmental review, 4410.0200 Genetically engineered organisms Agriculture, 1558.0020 Release permits, 4420.0010 ECP (essential community provider) Law governing, 4688.0010 EEOC (Equal Employment Opportunity Commission, U. S.) Human rights complaints, 5000.0050 EER (energy efficiency ratio) Energy code, 7670.0325 EGA (emergency general assistance)

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