

9810.1301 TRACK AND TRACE; SYSTEM ADMINISTRATION.

Subpart 1. **Statewide monitoring system.** A cannabis business must use the office's statewide monitoring system, including software, tagging, and labeling tools, to fulfill the inventory and tracking requirements of this chapter. A cannabis business is solely responsible for all costs to purchase and use the statewide monitoring system.

Subp. 2. **Adult-use cannabis.** A cannabis business without a medical cannabis cultivation, processor, or retail endorsement under Minnesota Statutes, section 342.52, must only record data in the adult-use statewide monitoring system.

Subp. 3. **Medical cannabis.** A cannabis business with a medical cannabis cultivation, processor, or retail endorsement under Minnesota Statutes, section 342.52, must record data for medical cannabis flower and medical cannabinoid products in the medical statewide monitoring system.

Subp. 4. **System administrator.** A cannabis business subject to Minnesota Statutes, chapter 342, must designate one or more individuals as system administrators. A system administrator must manage permissions that grant access to the statewide monitoring system by other users from the cannabis business.

Subp. 5. **Training.** A system administrator must successfully complete training in the use of the statewide monitoring system.

Subp. 6. **Statewide monitoring system access; user accounts.** A cannabis business may designate one or more of the business's employees or owners as system users. A system user may use the statewide monitoring system to conduct inventory and tracking functions. A system user must not add, terminate, or manage other users or manage settings of the statewide monitoring system. A cannabis business must ensure that each system user is trained in the use of the statewide monitoring system and is supervised by a system administrator.

Subp. 7. **Administrative holds.** A cannabis business must comply with all administrative holds and any other restrictions on the sale or transfer of regulated products issued through the statewide monitoring system.

Subp. 8. **Record of administrators and users.** A cannabis business must maintain a record of the name and log-in credentials of all system administrators and system users who have had access within the past 12 months to the business's account in the statewide monitoring system. A cannabis business must ensure that the record of system administrators and system users is available for inspection by the office upon request.

Subp. 9. **System security; responsibility for use of statewide monitoring system.** A cannabis business must control access to the statewide monitoring system to prevent any unauthorized use, unlawful use, or inaccurate reporting. Each individual authorized to access the statewide monitoring system must have unique log-in credentials. An individual must not access the statewide monitoring system with another individual's log-in credentials. A system administrator must terminate the accounts of inactive users and individuals who are no longer employed by the cannabis business within 24 hours of receiving notice that the user has become inactive or left employment.

Subp. 10. **Supplemental software allowed.** A cannabis business may use additional software that interfaces with the statewide monitoring system. A cannabis business must report all information required by this chapter in the statewide monitoring system, regardless of whether the information was created or stored in another system.

Statutory Authority: *MS s 342.02*

History: *49 SR 1143*

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