

**9800.0315 SERVICE BY THE COURT.**

A. The court must serve all notices, orders, decisions, or awards on the date the document was filed, upon all parties on the case through the CAMPUS system, by first-class mail at their addresses of record, or, if authorized by the recipient, by facsimile or email. An authorization from the employee permitting the court to serve documents through the CAMPUS system or email must be in writing and filed with the court. If the court has received notice that a party is represented by an attorney, the attorney must also be served.

B. All notices, orders, decisions, or awards issued by court staff authorized to sign the document may be signed by digitized signature pursuant to Minnesota Statutes, section 176.281. The signatory must either personally affix, or instruct another court staff to affix, a digitized signature to a document or group of documents. The signatory shall separately certify, in writing, the authenticity of any digitized signature that may be affixed to court documents. Each original certification shall be kept on file by the court and be made available to the public upon request.

**Statutory Authority:** *MS s 175A.07; 176.2611; 176.285; 176.361*

**History:** *49 SR 1107*

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