

9575.0810 PROMOTION BY COMPETITIVE EXAMINATION.

Subpart 1. **Basic requirements.** An employee, to be eligible to compete for promotion, must have permanent or probationary status and must meet the minimum qualifications for training and experience for the class of positions.

Subp. 2. **Contents of examination.** At the discretion of the merit system supervisor and the appointing authority involved, a promotional competitive examination may be limited to the employees of one local social services agency or may be open to the employees of all local social services agencies. If it is determined by the commissioner of the Department of Human Services for the statewide service to fill vacancies in a particular class of positions by promotional competitive examination, such examination shall be given under the direction of the supervisor. A promotional competitive examination may consist of any combination of the following: written tests, ratings of training and experience, evaluation of recorded service ratings, promotional ratings, seniority, performance tests, and oral examinations. The combination in each case and procedure for the determination of the passing grade shall be announced by the supervisor in advance of the examination and shall take into consideration approved practices.

Subp. 3. **Placement on register.** All employees who receive a passing grade shall be placed on a promotional register for the class of positions in order of their final ratings, except as modified by part 9575.0700.

Subp. 4. **Existence of two registers.** If a promotional register and an original register exist, the same number of names shall be certified from each register in accordance with parts 9575.0600 to 9575.0630. The appointing authority may make its selection from the names submitted from either register, giving such preference to present employees as the good of the service will permit.

Statutory Authority: *MS s 256.012*

History: *L 1984 c 654 art 5 s 58; L 1994 c 631 s 31*

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