

9575.0160 DUTIES OF THE SUPERVISOR.

In conformance with this chapter, it shall be the duty of the supervisor to:

A. Develop and put into continuous effect policies and procedures for the administration of the merit system program as they relate to the preparation, administration, and scoring of examinations; the preparation, custody, and maintenance of registers of eligibles; the determination of availability to eligibles for appointment; the certification for appointment; and the determination of the adequacy of existing registers.

B. Develop the classification and compensation plans and consult with the council on the adoption and revision of such plans as they relate to the merit system program of recruitment and examination.

C. Promote public understanding of purposes, policies, and practices of the merit system program.

D. Appoint staff members, including technicians, clerks, stenographers, and other permanent or temporary employees who are necessary to carry out the provisions of chapter 9575. Employees shall be chosen in accordance with the provisions of the Minnesota Department of Management and Budget rules.

E. Review, develop, and propose amendments to existing merit system rules for consideration and recommendation by the merit system council and in accordance with the provisions of Minnesota Statutes, chapter 14.

F. Perform other duties which are prescribed by this chapter.

Statutory Authority: *MS s 256.012*

History: *L 2008 c 204 s 42; L 2009 c 101 art 2 s 109*

Published Electronically: *October 15, 2013*