

9570.2700 RECORDS.

Records are to be maintained by the program for residents, employees, and administrative operations and shall:

A. contain sufficient and accurate information for and be accessible to the appropriate and authorized persons to plan, implement, review, and evaluate the care and services to individual residents as well as the broader programs offered through or arranged by the program;

B. provide adequate legal protection of the rights of the residents, the program, and its staff through correct documentation of the various activities; and

C. be considered confidential and subject to proper consent procedures for all but those program staff members and active community service representatives who are actually involved in and require such information for the provision of care and services to residents.

Statutory Authority: *MS s 245A.09*

History: *13 SR 1448*

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