

9560.0234 TRAINING REQUIREMENTS.

Subpart 1. **Agency training plan.** The local agency shall have an annual training plan for child protection workers. The plan must include:

- A. the subject areas to be covered;
- B. the methods of providing training, such as in service programs, workshops, or college courses; and
- C. the number of hours of training to be provided.

Subp. 2. [Repealed, 25 SR 1772]

Subp. 3. **Individual training plan.** The local agency shall develop and approve an individual training plan for each child protection worker that meets the criteria in items A to C:

A. the training is relevant to providing child protective services. Relevant training topics include:

- (1) the training areas specified in Minnesota Statutes, section 626.559, subdivision 2;
- (2) permanency planning for children; and
- (3) other subject areas related to protecting children from maltreatment and providing child protective services;

B. the plan is developed in consultation with the individual child protection worker and based on identified areas of knowledge and skills to be developed; and

C. the plan provides for at least 15 credit hours of training per year.

Subp. 4. **Credit hours.** A credit hour of training is based on a clock hour of instruction. Up to one-half of required training hours may be earned by teaching a course approved by the department. One hour of teaching earns two credit hours.

Subp. 5. **Training record.** The local agency shall maintain a record of training completed by each child protection worker, including:

- A. the course titles;
- B. the instructors' names;
- C. the dates and times of the training;
- D. the number of credit hours earned; and
- E. local agency documentation of successful completion of the training.

Statutory Authority: *MS s 14.388; 256.01; 256E.05; 257.175; 393.07; 626.556*

History: *13 SR 303; 25 SR 1772*

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