

**8410.0030 JOINT POWERS AGREEMENTS.**

Subpart 1. **Requirements.** In addition to a description of any authorities adopted under the content requirements of joint powers agreements as outlined in Minnesota Statutes, section 103B.211, subdivision 1, joint powers agreements establishing a watershed management organization or amending an existing joint powers agreement shall, at a minimum, contain the following items:

- A. a purpose statement consistent with Minnesota Statutes, section 103B.201;
- B. a section defining the powers and duties of the organization;
- C. an official map based on parcels or a legal description defining the boundary of the organization;
- D. a section defining how the organization's members will be represented, with the total number of members on a joint powers board to be at least three;
- E. a section outlining meetings to be scheduled at least annually;
- F. a notification process for the agenda, location, and time of meetings;
- G. procedures for annual establishment of a work plan and budget;
- H. a procedure for the establishment of an advisory committee or other means of public participation;
- I. a formula for determining the share of the annual operating budget for each of the organization's members or a description of revenue generating authorities the organization will utilize;
- J. a section establishing the duties and terms of the officers of the organization;
- K. the process and responsibilities of the organization and its members for filling vacancies consistent with Minnesota Statutes, section 103B.227, subdivisions 1 and 2;
- L. a section specifying the compensation for members of a joint powers board;
- M. a section defining the voting requirements for decision making and capital improvements consistent with Minnesota Statutes, section 103B.211, subdivision 1, paragraph (c);
- N. a requirement to adopt rules of order and procedure; and
- O. the duration of the agreement and a process for dissolution that provides for at least 90 days' notice of the intent to dissolve to the affected counties and the board.

Subp. 2. **Updating.** Joint powers agreements must be in conformance with this chapter, as determined by the board, before the board makes a decision on a draft plan or plan amendment.

Subp. 3. **County membership.** A county may be a member of a joint powers agreement organization when the conditions described in Minnesota Statutes, section 103B.211, subdivision 3, are present.

**Statutory Authority:** *MS s 103B.101; 103B.211; 103B.227; 103B.231; 103B.235; 103B.239*

**History:** *17 SR 146; 40 SR 6*

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