

**7852.2000 PROCEDURAL REQUIREMENTS.**

Subpart 1. **Application filing.** Each application for a pipeline routing permit must be filed in the format and manner prescribed by this chapter.

Subp. 2. **Format.** Applications must be filed on 8-1/2 by 11-inch paper except for drawings, illustrations, maps, and similar materials. The date of preparation and the applicant's name must appear on each document filed with the application.

Subp. 3. **Subsequent filings.** Any change or correction made to the application after filing must comply with subparts 2 and 6. In addition, each page of a change or correction to a previously filed page must be marked with the word "REVISED" and with the date the revision was made. The applicant shall send copies of changed or corrected pages to all persons required by subpart 6 and part 7852.0600, subpart 2, item C.

Subp. 4. **Application filing and acceptance.** The commission shall accept, conditionally accept, or reject an application at its first regularly scheduled meeting after the application is filed with the commission, provided the application is filed at least 21 days before that meeting. The commission may conditionally accept or reject an application, but in both instances the commission shall inform the applicant which deficiencies, if corrected, will allow the application to be accepted. If an applicant has corrected the deficiencies or provided the commission with the deficient information 14 days in advance of a regularly scheduled commission meeting, the commission must reconsider acceptance of the application at that meeting. If the commission fails to act at the first scheduled meeting after the application is filed, the application is considered accepted. On acceptance or conditional acceptance of the application, the commission and the applicant shall initiate the actions required by part 7852.0600, subpart 2, or 7852.0900, as applicable. After acceptance of an application, the applicant shall provide any additional relevant information the commission considers necessary to process the application.

Subp. 5. **Copies.** The unbound original and 40 copies of the application must be filed with the commission.

Subp. 6. **Application distribution.** The applicant shall provide copies of the application accepted by the commission to other state agencies who are not commission members, but have regulatory responsibilities for the proposed pipeline. The applicant shall send a copy of the accepted application to the Minnesota Historical Society, to the office of each regional development commission of a development region, soil and water conservation district, watershed district, watershed management district, auditor of each county, and to the clerk of each township and city, crossed by the proposed pipeline. Each county auditor, city clerk, or township clerk shall retain and file the application in a manner making it accessible to the public. The applicant shall also provide one copy of the application to any person upon written request made on or before the tenth day after

the first day of the public hearing held in accordance with part 7852.1700. The applicant shall maintain a list of the persons to whom copies are sent.

**Statutory Authority:** *MS s 116I.015; 216G.02*

**History:** *13 SR 2046; L 2005 c 97 art 3 s 19*

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