

7512.0500 INITIAL APPLICATION FOR CONTRACTOR LICENSE.

Subpart 1. **Contents of application.** An initial application for a fire protection contractor license must be on a form provided or approved by the commissioner and must meet the following requirements:

A. The application must contain the name, address, and telephone number of the applicant. The application must also contain each additional name and address that the applicant will use to conduct business transactions.

B. The application must indicate whether the applicant is an individual, partnership, corporation, or limited liability company. The application must also list each owner, officer, and board member.

C. The application must give the name of the managing employee for the contractor.

D. The application must contain the full name, date of birth, and driver's license number of each person named on the application. If a person does not have a driver's license, the application must contain the identification card number of that person. If a person's driver's license or identification card was issued by another state or country, the application must list the name of the state or country.

E. The application must contain a history of fire protection contractor licensure of each person, partnership, corporation, and limited liability company named on the application. The history must be of each license applied for or issued by Minnesota or by another jurisdiction and must include the issuance and expiration dates of the license. If the jurisdiction refused to issue, revoked, or suspended a license, the history must give the date and the reason.

F. The application must give the name of the provider and the policy number of the applicant's insurance required under part 7512.1000. The application must be accompanied by documentation showing that the insurance meets the requirements of part 7512.1000. The documentation must be in the form of a certificate of insurance executed by an insurer authorized to do business in Minnesota and countersigned by an insurance agent licensed in Minnesota.

G. The application must be accompanied by a bond meeting the requirements of part 7512.1000.

H. The application must be accompanied by a completed tax information form required by the commissioner of revenue under Minnesota Statutes, section 270C.72.

I. The application must be accompanied by documentation showing compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes,

section 176.181, subdivision 2. The documentation must contain the name of the insurance company, the policy number, and dates of coverage, or the permit to self-insure.

J. The application must be accompanied by a license fee of \$575.

K. The application must contain or be accompanied by other information requested by the commissioner as necessary to determine whether the applicant meets the requirements for a contractor of parts 7512.0100 to 7512.2800 and Minnesota Statutes, chapter 299M.

L. Each person named on the application shall sign the application, verifying that the information in the application is true.

Subp. 2. **Issuing license.** Except as provided in subpart 3, the commissioner shall use the provisions of this subpart to determine whether to issue a fire protection contractor license. The commissioner shall issue a fire protection contractor license to the applicant, unless there is a reason to refuse to issue. The commissioner shall refuse to issue a license for any of the following reasons:

A. The application or the items filed with the application do not meet the requirements of subpart 1.

B. The person designated on the application as managing employee does not meet the requirements of a managing employee set out in parts 7512.1300 to 7512.1600.

C. The applicant is currently under revocation or suspension as a contractor or managing employee.

D. A person named on the application was an owner, officer, board member, or managing employee of a fire protection contractor whose license was revoked under part 7512.2600. After the revocation period has elapsed, an applicant is not disqualified.

E. The commissioner of revenue notifies the commissioner of public safety under Minnesota Statutes, section 270C.72, that the applicant owes the state delinquent taxes, penalties, or interest.

F. The applicant does not meet the requirements for a contractor set out in parts 7512.0400 to 7512.1200 and Minnesota Statutes, chapter 299M.

Subp. 3. **Designer contractor license.** The commissioner shall issue a designer contractor license to an applicant who performs fire protection-related work that is limited to the design of fire protection systems. To obtain a designer contractor license, the applicant shall submit to the commissioner a license application that meets the requirements of subpart 1, except that the bond amount must be \$10,000 and the license fee must be \$150. The annual license renewal fee is \$75. The person designated on the application as managing employee must meet the requirements of a managing employee set out in parts 7512.1300 to 7512.1600, except that to qualify for examination, the person

must hold a Level IV certification by the National Institute for Certification in Engineering Technologies, in the field of fire protection, and in the subfield of automatic sprinkler system layout. When performing fire protection-related work, the designer contractor is limited to designing fire protection systems.

Statutory Authority: *MS s 299M.04*

History: *18 SR 1870; L 2005 c 151 art 1 s 116*

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