

7406.0370 CERTIFICATE OF APPOINTMENT OF DEPUTY REGISTRAR.

Subpart 1. **In general.** An appointment must be based upon information contained in the application, interviews, an inspection of the proposed office location for compliance with this chapter, and other relevant information or documentation.

Subp. 2. **Certificate of appointment.** In connection with the appointment as a deputy registrar, the individual, public official, or corporate officer shall execute a certificate of appointment with the commissioner.

A. The certificate must specify the individual, public official, or corporate officer appointed as deputy registrar, the location of the approved office, and other information relating to the responsibility of the deputy registrar appointment.

B. The certificate of appointment must be signed by the appropriate person as follows:

(1) when an individual is appointed, by the individual appointed;

(2) when a government entity designates a public official, by the public official designated by the government entity; and

(3) when a corporation is appointed, by an officer of the corporation.

C. When the designation of a deputy registrar is transferred by a county or city to another officer or clerk, a new certificate of appointment must be completed by the commissioner.

D. The commissioner shall withdraw an offer of appointment if the appointed deputy registrar fails to provide an operational office that meets the requirements of this chapter within 12 months of the date of initial appointment by the commissioner.

Subp. 3. **County appointment of private party.**

A. If a county auditor has appointed, previous to the adoption of this subpart, a deputy registrar who is a private party, the county auditor shall maintain responsibility for the operation and administration of that deputy registrar.

B. If a deputy appointed by a county auditor dies or discontinues service, or if the county auditor or board discontinues the appointment, the appointment of the deputy registrar reverts to the commissioner.

Statutory Authority: *MS s 14.06; 168.33; 299A.01*

History: *20 SR 2784; 29 SR 97*

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