

7325.0100 FILING AND SERVICE GENERALLY.

Subpart 1. **Filing.** For the purposes of this chapter:

A. Filing is accomplished by:

- (1) in-person delivery to the board before 4:30 p.m. on a working day;
- (2) first class United States mail with postage prepaid;
- (3) facsimile; or
- (4) as an attachment to an email, with the express, prior written consent of the recipient who has provided an email address for that purpose.

B. Anything filed with the board, unless otherwise specifically directed in writing by the board, a hearing officer, or the general counsel, must also be served on all other parties.

C. A filing by United States mail is deemed filed on the date of its postmark. A filing by email is deemed filed on the date it is sent. A filing occurring on a Saturday, Sunday, or legal holiday is deemed to be filed on the next succeeding day which is not a Saturday, Sunday, or legal holiday.

Subp. 2. **Service.** For the purposes of this chapter, service is accomplished by:

A. in-person delivery;

B. first class United States mail with postage prepaid;

C. facsimile; or

D. as an attachment to an email, with the express, prior written consent of the recipient who has provided an email address for that purpose.

If service is by United States mail it shall be effective on the date of its postmark. A party served by United States mail shall have three additional days for responding or taking other action from the date of service. If service is by facsimile or email and it is accomplished after 4:30 p.m. local Minnesota time, then the parties served shall have one additional day added to any prescribed period for responding or taking other action from the date of service.

Statutory Authority: *MS s 179A.041*

History: *41 SR 5*

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