

7152.1000 APPLICATION PROCESS.

Subpart 1. **Applications.** An applicant must complete, sign, and submit a written application to the commissioner. The application must be made on a form prescribed by the commissioner.

Subp. 2. **Time of application; costs payable under insurance policy.** The applicant must make reasonable efforts to collect payment from an insurer for any costs that are payable under an applicable insurance policy before applying for reimbursement for those costs.

Subp. 3. **Supplemental applications.** An applicant who has already submitted an application to the commissioner for reimbursement and who has incurred additional or continuing eligible costs may apply for reimbursement of those costs by filing a supplemental application. An applicant may file a supplemental application only if the applicant has not submitted the costs on a previous application.

Subp. 4. **Certification.** A person who signs an application for reimbursement must make the following certification: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete."

Subp. 5. **Resolution of denied reimbursement request.** If a request for reimbursement is denied by the commissioner, the applicant may appeal the decision as a contested case under Minnesota Statutes, chapter 14.

Statutory Authority: *MS s 14.389; 115B.50; L 2016 c 123 s 5*

History: *42 SR 1444*

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