

**7083.1070 ACCREDITATION OF TRAINING PROGRAMS AND AUTHORIZATION OF TRAINING FOR CONTINUING EDUCATION CREDITS.**

Subpart 1. **Requirements.** To receive training program accreditation for basic, specialty area, or continuing education training, the program sponsor must submit to the commissioner:

- A. a written objective that describes expected outcomes for the participant;
- B. the credentials of the persons conducting the training that demonstrates the trainers' educational and professional background and expertise in and knowledge of SSTS and state SSTS standards, rules, and statutes and specifies the subject areas that the trainers will be responsible for;
- C. a training plan that demonstrates how the course will meet the requirements in parts 7083.1030 and 7083.1060;
- D. a method for evaluating successful completion, including the form that will document course participation and successful completion;
- E. a description of the topics and how much time will be spent on training for each topic during the hours the course is conducted; and
- F. a document signed by a representative of the sponsoring organization certifying that the sponsor will maintain records of participants, attendance, and successful completions for a minimum of three years.

Subp. 2. **Procedures for approval.** The commissioner shall approve a training course if the information submitted under subpart 1 demonstrates that the course meets the objectives for a specific specialty area under part 7083.1030 or for continuing education under part 7083.1060. The commissioner shall evaluate the submitted information to determine how many continuing education credits will be awarded. The commissioner shall require that the training program be updated to ensure recent industry developments are included. The commissioner shall cancel accreditation if the program sponsor does not respond to the commissioner's written request for program information or training course revisions or if the commissioner determines that the program has not met its training objective.

Subp. 3. **Authorization of training for continuing education credits.** Nonaccredited training qualifies for continuing education credits only if authorized by the commissioner. The person requesting the credits must provide the information requirements of subpart 1 for any nonaccredited training attended and document in written format how the course will meet or has met the requirements under part 7083.1030 or 7083.1060, including proof of successful completion of the training. The commissioner is authorized to prorate the credit hours granted based on the amount of the training that pertains to the SSTS specialty area for which it is requested.

**Statutory Authority:** *MS s 115.03; 115.55*

**History:** *32 SR 1420*

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