

**4695.0900 APPLICANT INITIATED IDENTIFICATION.**

Subpart 1. **Letter of intent and questionnaire.** The applicant group shall submit a letter of intent to the commissioner. Upon receipt of the letter of intent the commissioner shall send these rules and a questionnaire to the applicant group.

Subp. 2. **Submission of questionnaire.** The applicant group shall submit the completed questionnaire to the commissioner within six months or shall make a written request for an extension of the time period. Failure to comply with either of those conditions during the six-month period voids the original letter of intent and discontinues the regulatory decision process. The applicant group shall submit a new letter of intent if it desires to pursue regulation.

Subp. 3. **Transfer of questionnaire to council.** When the questionnaire is deemed complete by the department, the commissioner shall transmit the questionnaire to the council. If the department deems the questionnaire to be incomplete, it shall return the questionnaire to the applicant group with a report describing the deficiencies. If the applicant group considers the questionnaire to be complete, it may request that the questionnaire be submitted to the commissioner to determine whether the questionnaire contains adequate data for the commissioner to commence the process. Nothing in parts 4695.0500 to 4695.1600 shall prevent the department from informally assisting the applicant group in the completion of the questionnaire.

**Statutory Authority:** *MS s 214.13*

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