

4695.0400 TYPES OF FORMS FOR COLLECTION OF INFORMATION.

Subpart 1. **Forms.** Information shall be collected on forms designed by the commissioner which shall contain statements of the statutory authority for collecting the information and of the data classification as classified pursuant to the Minnesota Government Data Practices Act. Whenever a survey form is sent to licensees or registrants in the same envelope as their license or registration renewal application, a statement will be added to the form to the effect that the survey is independent of licensure or registration renewal and that responses to the survey will have no bearing on license or registration renewal. The exact form and wording of the questions may vary depending upon the specific occupation surveyed so that the questions will be specific and relevant to the characteristics of each occupation; and may change in form and wording over time so that a question can be classified or its emphasis modified.

Subp. 2. **Additional information.** When resources available to the commissioner permit, the form may include questions in addition to the types of information specified in part 4695.0300, subparts 1 and 2. Such questions may solicit:

A. Information sought by the commissioner for the purpose of making decisions pertaining to health staffing, but to be provided by the licensee or registrant on a voluntary basis.

B. Information sought by parties other than the commissioner for purposes of making decisions pertaining to health staffing. In these instances:

(1) the proposed additional questions may be included only if the commissioner determines that:

(a) the additional questions are relevant to making decisions pertaining to health staffing;

(b) resources permit the inclusion of additional questions on the form;
and

(c) the information collection required by part 4695.0300, subparts 1 and 2, would not be delayed or otherwise inconvenienced by the inclusion of additional questions on the form;

(2) the form shall clearly identify the party requesting the additional information, the specific questions asked by the party, whether or not it is mandatory for the licensee or registrant to supply the information, and if mandatory, the citation to the mandating legal authority.

Statutory Authority: *MS s 144.691*

History: *17 SR 1279*

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