4690.8050 PATIENT CARE REPORTS.

Subpart 1. **Submission requirements.**

A. When submitting patient care reports to the Minnesota State Ambulance Reporting System, ambulance services must:

(1) only utilize third-party software that is approved by the National Highway Traffic Safety Administration and compliant with the current National Emergency Medical Services Information System (NEMSIS) data standard incorporated by reference in subpart 7, item A; and

(2) electronically submit all patient care reports to the director within 5 calendar days of ambulance call completion.

B. Each patient care report must:

(1) include NEMSIS data standard data points identified in the MNSTAR Core Data Set incorporated by reference in subpart 7, item B; and

(2) comply with the NEMSIS schematron validation rules incorporated by reference in subpart 7, item C, for data transmission, format, accuracy, completeness, uniformity, and validity.

Subp. 2. **Hardware and software failures.**

A. If the ambulance service's electronic patient care reporting software or the hardware used to access the software becomes inoperable, the ambulance service must enter the information required for the patient care reports into the electronic patient care reporting software within ten days of restoring software and hardware operability.

B. If the licensed ambulance service's software or hardware remains inoperable for more than 60 calendar days, the ambulance service must use the director's electronic patient care reporting software for direct entry of patient care reports until the restoration of the software and hardware operability.

Subp. 3. **Reporting at transfer of care.** At the time a patient is transferred to a hospital, ambulance service personnel must relay known pertinent patient care information to the hospital either orally or in paper form. Pertinent patient care information includes patient name, patient date of birth, medications administered by the ambulance service personnel, and medical procedures performed by the ambulance service personnel.

Subp. 4. **Out-of-state incident reporting.** When an ambulance service crosses state boundaries during an emergency response or patient transport, the ambulance service must submit a patient care report to the Minnesota State Ambulance Reporting System if at least two of the following occur:

A. the licensed ambulance service responds from Minnesota;

B. a patient is picked up from a location in Minnesota; or

C. a patient is transported to a hospital or health care facility within Minnesota.

Subp. 5. **System updates.** Ambulance services must transition to an updated version of the NEMSIS data standard within one year of the director notifying the ambulance service that a new version of the NEMSIS data standard is available.

Subp. 6. **Support.** The director must provide information and technical assistance to ambulance services related to the preparation and submission of patient care reports.

Subp. 7. **Incorporations by reference.**

A. National Highway Transportation Safety Administration "NEMSIS Data Dictionary NHTSA v3.5.0 EMS Data Standard" (NEMSIS data standard) (October 2025 and as subsequently amended) is incorporated by reference. The NEMSIS data standard is available on the Office of Emergency Medical Services website at https://mn.gov/oems/ and is not subject to frequent change.

B. Minnesota Office of Emergency Medical Services "MNSTAR Core Data Set" (October 2025 and as subsequently amended) is incorporated by reference. The MNSTAR Core Data Set is available on the Office of Emergency Medical Services website at https://mn.gov/oems/ and is not subject to frequent change.

C. Minnesota Office of Emergency Medical Services "NEMSIS Schematron Validation Rules: EMSDataSet Version 3.5.0.211008CP3" (NEMSIS schematron validation rules) (February 2025 and as subsequently amended) is incorporated by reference. The schematron validation rules are available on the Office of Emergency Medical Services website at https://mn.gov/oems/ and is not subject to frequent change.

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