

4670.2600 PROBATIONARY PERIOD.

Subpart 1. **Purpose.** The probationary period is an essential part of the examination process and shall be used to closely observe the employee's work, to obtain the most effective adjustment of a new employee to the obligations of the position, and to remove any employee whose performance does not meet the required standard of work.

Subp. 2. **When required.** A person employed by an appointing authority in any of the following ways shall serve a probationary period:

- A. appointment from an eligible register other than the layoff list;
- B. reinstatement of a former probationary employee or of a former permanent employee in an agency other than the last employing agency;
- C. transfer of an employee between authorities except when specifically waived in writing to the supervisor by the new employing authority prior to the date on which the transfer of a permanent employee becomes effective; or
- D. transfer or reinstatement to a position on the basis of eligibility from a comparable position in a similar merit system jurisdiction.

Statutory Authority: *MS s 144.071*

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