

4665.4900 EMERGENCY PROCEDURES MEETING.

There shall be a meeting of all employees on each shift at least once every three months to discuss emergency procedures used in the facility. Business of the meetings shall cover:

- A. assignment of persons to specific tasks and responsibilities in case of emergency situation;
- B. instructions relating to the use of alarm systems and signals;
- C. systems for notification of appropriate persons outside the facility;
- D. information on the location of emergency equipment in the facility; and
- E. specification of evacuation routes and procedures.

Statutory Authority: *MS s 144.56*

Published Electronically: *October 11, 2007*