

**4659.0090 UNIFORM CHECKLIST DISCLOSURE OF SERVICES.**

Subpart 1. **Definition.** For purposes of this part "Uniform Checklist Disclosure of Services" or "checklist" means the checklist developed and posted by the commissioner under subpart 2 and Minnesota Statutes, section 144G.40, subdivision 2, that an assisted living facility must provide to prospective residents before a contract is executed to enhance understanding of policies and services that are provided and are not provided by the facility.

Subp. 2. **Uniform checklist disclosure of services.** The commissioner shall post a Uniform Checklist Disclosure of Services template with a comprehensive list of assisted living services, developed according to Minnesota Statutes, section 144G.40, subdivision 2, paragraph (c), on the department's website for facility use. The commissioner shall update the checklist on an as-needed basis.

Subp. 3. **Submission of checklist to commissioner.**

A. An applicant or licensee shall submit a completed checklist with the license application or renewal.

B. Whenever a facility changes the services that the facility offers under the assisted living facility contract, the facility must submit an updated checklist to the commissioner within 30 calendar days of the change in services.

Subp. 4. **Use of uniform checklist disclosure of services.** A facility shall:

A. provide an up-to-date checklist to each prospective resident and each prospective resident's representatives who request information about the facility;

B. provide the checklist separately from all other documents and forms; and

C. not use another form to substitute for the checklist.

**Statutory Authority:** *MS s 144G.09*

**History:** *46 SR 33*

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