

4650.0158 CONTENTS OF APPLICATION.

An application for approval must include:

A. general information about the applicant organization, including: organization's name, address, telephone number, contact person, proposed staff, and a detailed description of its computing facilities;

B. a detailed description of the proposed reports and administrative procedures related to the collection and analysis of aggregate hospital data;

C. a statement that all reports submitted by the facilities determined to be complete according to part 4650.0150 will be available for inspection by the commissioner within five business days of the determination;

D. a description of the primary activities of the applicant that qualify the applicant as a reporting organization as defined under Minnesota Statutes, section 144.702, subdivision 6;

E. adequate documentation to demonstrate that the proposed reporting and review procedures meet or exceed the requirements of this chapter and Minnesota Statutes, sections 144.695 to 144.703;

F. a detailed description of the procedures used to receive and verify the accuracy of reports, including data processing procedures and the capability to receive and transmit report data electronically;

G. a statement guaranteeing that all data from submitted financial, utilization, and services reports will be transmitted electronically to the commissioner by a date specified by the commissioner;

H. a detailed fee schedule showing the fees for submission of the reports required by this chapter, the method used to determine the fee schedule, the estimated costs of processing the aggregate data required by this chapter, and a statement that, to the extent possible, the fees will not exceed the costs of reviewing the reports and processing the aggregate data required by this chapter;

I. a detailed description of the procedures the applicant will use to process data and the associated completed reports in accordance with Minnesota Statutes, chapter 13; and

J. any other documentation or information considered necessary by the commissioner to satisfy a law or rule.

Statutory Authority: *MS s 62J.321; 62J.35; 144.56; 144.703*

History: *L 1984 c 534 s 11; 9 SR 834; 19 SR 1419; 21 SR 1106*

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