

**4643.0030 REGISTRY REPORTING REQUIREMENTS.**

Subpart 1. **Hospitals required to report.** Hospitals shall submit to the commissioner reports containing the information items in subpart 2 for all traumatic brain injury and spinal cord injury reportable cases.

Subp. 2. **Report content.** The following information items must be submitted to the commissioner for each reportable case:

A. Patient data including: name, street address, city, county, and state of residence, telephone number, date of birth, gender, race/ethnicity, social security number, type of insurance or payment source, and name of parent or guardian for individuals under the age of 18 years.

B. Injury circumstance data including: date and time of day injury occurred, location where injury occurred (street address, city, county, and state), E-Codes or equivalent information submitted on forms provided by the commissioner, alcohol/drug levels (from toxicology reports), employer name (for work-related injuries), and use of protective equipment.

C. Nature of injury data including: N-Codes and fatality of injury.

D. Reporting source data including: name and address of hospital, name and telephone number of person completing report, date of report, patient medical record number, date of admission, date of discharge or transfer from acute care, place discharged or transferred to (for example home, rehabilitation center, nursing home) and whether the place is located in Minnesota or another state, and name of attending physician.

Subp. 3. **Report format.** Registry information must be submitted on forms provided by the commissioner for that purpose. The commissioner may approve alternative means for providing registry information including the electronic submission of data.

Subp. 4. **Report submission deadline.** A report must be completed and submitted to the commissioner within 60 days of patient death, discharge, or transfer from the acute care setting.

Subp. 5. **Report quality assurance.** A hospital must take all reasonable measures to assure that the registry information submitted to the commissioner is complete and accurate. A hospital must cooperate with the commissioner in the conduct of registry information validation studies, including providing access to patient medical records.

**Statutory Authority:** *MS s 144.05; 144.12; 144.661 to 144.665*

**History:** *17 SR 1021*

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