

4620.3702 APPLICATION FOR TRAINING COURSE PERMIT.

Subpart 1. **Applications other than renewal.** Except as provided in subpart 2, to obtain a permit from the commissioner for a training course, the training course provider must submit, to be received by the commissioner at least 60 days before the course is offered:

A. a completed application on a form provided by the commissioner, which seeks only information the commissioner reasonably considers necessary to identify the applicant and to determine whether the training course meets the statutory and regulatory requirements for a permit;

B. except for an air sampling course described in part 4620.3718, subpart 5, a nonrefundable application fee of \$500, which is not in the form of a personal check, payable to the Minnesota Department of Health;

C. the course curriculum;

D. a copy of all course materials;

E. the examination to be used and the answer key for the examination;

F. resumes of all course instructors which include information on coursework completed as specified in part 4620.3716, subpart 3, item A;

G. a copy of all enforcement actions taken against the provider by the United States Environmental Protection Agency and any other state; and

H. an example of the diploma to be issued by the provider to course participants who complete the course and pass the examination in the event the commissioner approves the permit application.

Subp. 2. **Renewal.** To obtain a renewal of a training course permit, the training course provider must submit, to be received by the commissioner at least 30 days before expiration of the current permit:

A. a completed renewal application on a form provided by the commissioner, which seeks only information the commissioner reasonably considers necessary to identify the applicant and to determine whether the training course meets the statutory and regulatory requirements for a permit;

B. except for an air sampling course described in part 4620.3718, subpart 5, a nonrefundable renewal fee of \$250, which is not in the form of a personal check, payable to the Minnesota Department of Health unless the course is for air sampling as described in part 4620.3718, subpart 5; and

C. documentation of any change in the information on the training course most recently submitted by the provider under subpart 1, items C to H.

Statutory Authority: *MS s 16A.1285; 144.05; 144.122; 326.70 to 326.81*

History: *20 SR 2765*

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