

3900.4100 APPLICATION REQUIREMENTS TO BE ADMITTED TO THE RESUME DATABASE.

Applicants shall apply on paper or electronic forms prescribed by the commissioner. The forms must be used to ask for information for use in the selection and appointment process, including an indication of applicant availability for certain geographic locations, employment conditions, job groupings, or travel. The application form must contain a statement providing that false information on the application may subject the applicant to the penalty provisions of Minnesota Statutes, section 43A.39. It must also contain a statement explaining why private or confidential information is being collected and the purpose for which it is to be used and must indicate that the appointing authority has the right to verify information provided in the application. The commissioner will notify applicants whose applications are rejected of the reasons for rejection and the corrective action to be taken before the application may be accepted.

Statutory Authority: *MS s 43A.04*

History: *30 SR 807*

Published Electronically: *August 7, 2009*