

**3900.3200 PUBLIC NOTICE.**

The commissioner shall provide public notice of application requirements and procedures. The commissioner shall also provide public notice, for not less than 24 hours, of any unlimited classified vacancy which is open to the general public. The commissioner may publicize this information in any way the commissioner considers appropriate to attract qualified applicants. These ways may include providing notice of announcements in newspapers or appropriate public offices. Vacancy announcements must specify the title of the class/class option, typical job duties, minimum qualifications, location, employment conditions, travel status, and job grouping of the vacancy; the application process; and any specified limitations on applicant consideration.

**Statutory Authority:** *MS s 43A.04*

**History:** *30 SR 807*

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