

3800.3525 REGISTRATION OF UNLICENSED INDIVIDUAL.

Subpart 1. **Unlicensed individual registration requirement.** Individuals who are 17 years of age or older, who do not hold any class of electrical license issued by the department, and who perform electrical work required to be performed by employees of a contractor or employer as defined in part 3800.3550, subpart 6, must be registered with the department.

Subp. 2. **Information required on initial registration application.** Applicants for registration must provide the following information on the initial application form provided by the department:

- A. full name;
- B. date of birth;
- C. Social Security number;
- D. home address;
- E. a different designated address to become public information, if the applicant wishes the home address to remain private;
- F. area code and telephone number, if it exists;
- G. email address, if any;
- H. date of application;
- I. class of work being performed; and
- J. name, address, and telephone number of employer.

Subp. 3. **Duty to keep information current.** All of the information required by subpart 2 must be kept current. Registered individuals must notify the department within 30 days of any changes in the required information.

Subp. 4. **Information required to be provided by applicant for registration renewal application.** Applicants for registration renewal must provide the following information on the renewal application provided by the department:

A. verification of employment by a licensed contractor or employer as defined in part 3800.3550, subpart 6, that includes the following:

- (1) names of employers during the previous 12-month registration term;
 - (2) address of each employer;
 - (3) telephone number of each employer;
 - (4) dates of employment with each employer; and
 - (5) class of work performed for each employer; and
- B. any changes to the information required in subpart 2, items A, B, D, E, and F.

Subp. 5. **Continuing education required.** Registered unlicensed individuals must earn two hours of continuing education credit as a condition of renewal of their registration. Registrants who do not renew the registration prior to 12 months after expiration must submit an initial registration application in accordance with subpart 2.

Subp. 6. **Registration card.** The unlicensed individual must always carry the registration card issued by the department when performing electrical work and must present it to department representatives or electrical inspection authorities upon request.

Statutory Authority: *MS s 326B.32*

History: *34 SR 473*

Published Electronically: *January 30, 2024*