

3517.0010 DEFINITIONS.

Subpart 1. **Scope.** The definitions in this part apply to this chapter.

Subp. 2. **Accredited out-of-state institution.** "Accredited out-of-state institution" means a college or university accredited by an organization listed in Nationally Recognized Accrediting Agencies and Associations. This document is published in the Federal Register, volume 50, pages 40213 to 40217, and updated in volume 50, page 41933. It is incorporated by reference.

Subp. 3. **Approved Minnesota institution.** "Approved Minnesota institution" means a Minnesota institution approved by the Professional Educator Licensing and Standards Board under chapter 8705 to prepare persons for teacher licensure.

Subp. 4. **Technical college.** "Technical college" means a technical college operated by the Board of Trustees of the Minnesota State Colleges and Universities.

Subp. 5. MR 1997 [Obsolete, MS s 14.47, subd. 6, paragraph (b)]

Subp. 6. [Repealed, 21 SR 804]

Subp. 7. **Clock hour.** "Clock hour" means 60 minutes of actual instruction or supervised group activities.

Subp. 8. **Clock hours for administrative and supervisory personnel.** For renewal of five-year vocational administrative and supervisory licenses, "clock hours for administrative and supervisory personnel" means clock hours accumulated from approved Minnesota programs in administrative or supervisory continuing education. Hours devoted to individual professional development activity for renewal of five-year administrative and supervisory licenses are not counted as clock hours.

Subp. 9. **Commissioner.** "Commissioner" means the commissioner of education.

Subp. 10. **Course.** "Course" means, for the purpose of licensing for vocational staff, a planned, separate unit of instruction in a subject area.

Subp. 11. **Credit.** "Credit" means a quarter college credit from an accredited college. Unless otherwise stated in this chapter, one quarter credit equals 12 clock hours.

Subp. 12. [Repealed, 21 SR 804]

Subp. 13. **Degree.** Unless otherwise stated, "degree" means a four-year baccalaureate degree from a college or university accredited by an organization listed in Nationally Recognized Accrediting Agencies and Associations. This document is published in the Federal Register, volume 50, pages 40213 to 40217, and updated in volume 50, page 41933. It is incorporated by reference.

Subp. 14. **Department.** "Department" means the state Department of Education.

Subp. 15. [Repealed, 21 SR 804]

Subp. 16. **Director.** "Director" means a local vocational administrator and includes assistant directors.

Subp. 17. [Repealed, 21 SR 804]

Subp. 18. **Education degree.** "Education degree" means a baccalaureate or higher degree from an accredited college or university in an educational field with at least 27 quarter credits in professional education courses and including at least six quarter credits of student teaching.

Subp. 19. [Repealed, 21 SR 804]

Subp. 20. [Repealed, 21 SR 804]

Subp. 21. **Endorsement.** "Endorsement" means a change in an applicant's existing license that allows the person to function in an additional category of practice or in a different time allotment such as part-time, full-time, or substitute.

Subp. 22. **Equivalent.** "Equivalent," in relation to educational or technical training requirements, means equal in content as verified by a written statement provided to the personnel licensing section by staff:

A. from the department;

B. from the corresponding department chair from an institution accredited to provide education or training in the area stated as a licensure requirement; or

C. from the vocational service coordinator named by an approved Minnesota institution approved to offer a licensing program for vocational teacher education.

Subp. 23. **Full-time educational service.** "Full-time educational service" means, for the purpose of evaluating educational service, 1,080 hours annually.

Subp. 24. [Repealed, 21 SR 804]

Subp. 25. **Hardship.** "Hardship" has the meaning given in part 8750.6200, subpart 2.

Subp. 26. [Repealed, 21 SR 804]

Subp. 27. **Human relations program.** "Human relations program" means a program approved by the Professional Educator Licensing and Standards Board that is designed to meet the human relations requirements under part 8700.2700 for licensure of Minnesota educational personnel.

Subp. 28. **Initiator.** "Initiator" means the individual, agency, or institution that designs and conducts programs for continuing education of vocational administrative and supervisory personnel according to part 3517.8600.

Subp. 29. **Lapsed license.** "Lapsed license" means a Minnesota vocational license expired for at least one fiscal year (July 1 to June 30).

Subp. 30. [Repealed, 21 SR 804]

Subp. 31. **Licensing program for vocational teacher education.** "Licensing program for vocational teacher education" means a course or courses in vocational education offered at an approved Minnesota institution.

Subp. 32. **Local vocational administrator or administrator.** "Local vocational administrator" or "administrator" means the licensed vocational administrator who has the major responsibility for duties including budget, curriculum, and supervision in vocational education at the secondary level for a district, center, or technical college. The superintendent is the authorized local administrator in the absence of a licensed vocational administrator. For licensure of vocational staff serving in a nonpublic school, the chief executive officer of the nonpublic school or a designee may be authorized by the commissioner to recommend licensure.

For staff serving in Minnesota correctional institutions, an individual authorized by the Department of Corrections may be authorized by the commissioner to recommend licensure.

For staff serving in Minnesota community colleges, the dean of instruction or a designee may be authorized by the commissioner to recommend licensure.

Subp. 33. [Repealed, 21 SR 804]

Subp. 34. [Repealed, 21 SR 804]

Subp. 35. [Repealed, 21 SR 804]

Subp. 36. [Repealed, 21 SR 804]

Subp. 37. **Personnel licensing section.** "Personnel licensing section" means the personnel licensing section of the Department of Education.

Subp. 38. [Repealed, 21 SR 804]

Subp. 39. [Repealed, 21 SR 804]

Subp. 40. **Secondary vocational staff assignment report.** "Secondary vocational staff assignment report" means form #ED00375 that verifies from local districts that an assigned staff person is eligible for aid.

Subp. 41. [Repealed, 21 SR 804]

Subp. 42. [Repealed, 21 SR 804]

Subp. 43. [Repealed, 21 SR 804]

Subp. 44. [Repealed, 21 SR 804]

Subp. 45. **Vocational education degree.** "Vocational education degree" means a baccalaureate or higher degree with a major in agriculture education, business education, home economics education, marketing education, industrial or industrial arts education, or vocational education. The degree must include the courses in the secondary vocational teacher education core and must meet all other requirements in the definition of "education degree" in subpart 18.

Subp. 46. **Vocational or cooperative center.** "Vocational or cooperative center" means a vocational or cooperative center approved by the commissioner of education.

Subp. 47. **Vocational program areas.** "Vocational program areas" means the occupational areas of agriculture, business occupations, health occupations, home economics/service occupations, marketing, and trade and industrial occupations.

Statutory Authority: *MS s 121.11; 125.05; 125.185; L 1993 c 224 art 12 s 34; L 1996 c 412 art 9 s 14*

History: *11 SR 2407; L 1987 c 258 s 12; L 1989 c 246 s 2; L 1995 1Sp3 art 16 s 13; 21 SR 804; L 1998 c 397 art 11 s 3; L 1998 c 398 art 5 s 55; L 2003 c 130 s 12; L 2017 1Sp5 art 12 s 22*

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