

3512.1300 PROCEDURES FOR VOLUNTARY SURRENDER OF LICENSES.

Subpart 1. **Request to surrender license.** A person holding a license issued by the board may voluntarily surrender the license by submitting to the executive director of the board a written request to surrender, specifying the license or licenses being surrendered.

Subp. 2. **Surrender date.** When the board receives the material listed in subpart 1 by January 1, the date of license surrender is July 1 of that year. If the board receives the materials after January 1, the date of license surrender is July 1 of the following calendar year. An applicant may revoke the request to surrender a license. An applicant must submit a written request for the revocation to the executive director no later than December 31 of the year in which the board received the applicant's request to voluntarily surrender the applicant's license.

Subp. 3. **When surrender is prohibited.** A person may not voluntarily surrender a license if:

A. the school board has begun proceedings to terminate the continuing contract, pursuant to Minnesota Statutes, section 122A.40, subdivision 9 or 13, or 122A.41, subdivision 6;

B. the board has begun proceedings to suspend or revoke the license pursuant to part 3512.5200 and Minnesota Statutes, sections 122A.20 and 214.10; or

C. any educational agency or board has begun proceedings that could result in altering the status of the license due to the person's conduct.

Subp. 4. **Initial license after surrender.** A person who voluntarily surrenders a Minnesota administrative or supervisory license may apply for initial licensure in the field in which the previously surrendered license was issued. The board must issue an initial license to the applicant if:

A. a licensure rule exists in the field in which the previously surrendered license was issued;

B. the applicant meets the initial licensure standards in effect in the field at the time of application and meets board procedures in rules applicable to an initial license; and

C. the applicant submits the required processing fee under part 3512.2000 with the application for initial licensure.

Subp. 5. **Disclaimer.** Subparts 1 to 4 do not prohibit a person from holding or applying for a license in any administrative or supervisory field after surrendering an administrative or supervisory license in another field.

Statutory Authority: *MS s 122A.14; 125.05; L 1993 c 224 art 12 s 34; L 1996 c 412 art 9 s 14; L 2006 c 263 art 2 s 20*

History: *21 SR 804; L 1998 c 397 art 11 s 3; L 1998 c 398 art 5 s 55; L 2003 c 130 s 12; 33 SR 658; 44 SR 1385*

Published Electronically: *June 25, 2020*