

2960.0370 LOCKS AND KEYS.**Subpart 1. Storage.**

A. The license holder must ensure that when not in use, keys to security locks are properly tagged and stored in a secure cabinet within a secure area, out of reach of residents or the public. At least one complete set of facility keys must be kept on hand for replacement purposes.

B. The license holder must ensure that keys that serve a critical security purpose must be easily identifiable and never issued except upon order of the facility administrator or person in charge, and according to established procedure. No security keys shall be made available to residents.

Subp. 2. Inspection. The license holder must ensure that:

A. all locks to security doors or gates are inspected daily to ensure their efficient operation and the inspections are documented;

B. no lock to a security door or gate is broken, inoperable, or left in an unsuitable condition for any unnecessary period of time; and

C. no residents are placed in a secure room or area that has inoperable locks.

Statutory Authority: *L 1995 c 226 art 3 s 60; MS s 241.021; 245A.03; 245A.09*

History: *28 SR 211*

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