

**2955.0110 STANDARDS FOR INDIVIDUAL TREATMENT PLANS.****Subpart 1. Individual treatment plan.**

A. An individual treatment plan for each client must be completed within 30 business days:

- (1) after the client's admission into the program; or
- (2) after the client has transitioned from pretreatment.

B. The individual treatment plan and the interventions designated to achieve its goals must be based on the initial treatment recommendations developed in the intake assessment under part 2955.0100 with additional information from the client and, when possible, the client's family or legal guardian.

C. Input on the individual treatment plan and interventions may be obtained from:

- (1) program staff;
- (2) representatives from social service and criminal justice agencies; and
- (3) other treatment-related resources.

D. One licensed treatment staff member or a treatment staff member under the supervision of a licensed treatment staff member must complete the treatment plan. A treatment staff member must sign and date the treatment plan and place it in the client's file.

**Subp. 2. Explanation, signature, and copies required.**

A. The individual treatment plan under subpart 1 must be explained to the client in a language or manner that they can understand and a copy provided to the client and, if appropriate, the client's family or legal guardian. The treatment program must seek a written acknowledgment that the client and, if appropriate, the client's family or legal guardian, has received and understands the treatment plan.

B. The treatment plan, including the types and amounts of adjunctive and clinical services delivered to the client, must be documented in the client's file.

C. If a copy is requested by a client's supervising agent, a copy of the client's treatment plan must be made available to the supervising agent when the treatment plan is completed.

**Subp. 3. Plan contents.** An individual treatment plan must include at least the following information:

- A. the treatment goals and specific time-limited objectives to be addressed by the client;
- B. measurable outcomes for each time-limited treatment objective that specify the therapeutic experiences and interventions most necessary to assist the client to achieve the objectives;
- C. the impact of:

(1) any concurrent psychological or psychiatric disorders, mental health concerns, or other clinical factors that affect how a client learns and understands treatment; and

(2) the disorders, concerns, or factors under subitem (1) on the client's ability to participate in treatment and to achieve treatment goals and objectives;

D. treatment areas to be addressed by the client;

E. a list of the services required by the client and the entity that will provide the services;  
and

F. provisions for protecting victims and potential victims, as appropriate.

**Statutory Authority:** *MS s 241.67*

**History:** *23 SR 2001; 50 SR 387*

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