

**2945.4710 ADMISSIONS.**

Subpart 1. **Admission policies.** Admission policies and procedures must address the following:

- A. a thorough search of all detainees;
- B. showering and delousing except that Class III municipal lockup facilities must have some type of facilities for detainees to wash up if showers are not available;
- C. an assessment of health status;
- D. classification such as special management;
- E. inventory and secure storage of detainee's property;
- F. fingerprinting and photographing, if appropriate; and
- G. completion of admission form.

Subp. 2. **Identification.** No detainees may be received or released by the staff of a facility until the arresting or escorting officer has produced proper credentials or until the proper documents have been completed, identifying the purpose for detention or release.

Subp. 3. **Privacy.** All intake procedures must be conducted in a manner and location that assures the personal privacy of the detainee and the confidentiality of the transaction.

**Statutory Authority:** *MS s 241.021*

**History:** *17 SR 711; 39 SR 1203*

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