

2920.4100 STUDENTS OR VOLUNTEERS.

When students or volunteers are used in adult community-based residential correctional facilities, a written policy and procedure must provide that a staff member is responsible for coordinating the volunteer service program. The policy must include the following elements:

- A. lines of authority, responsibility, and accountability for the volunteer services;
- B. a procedure for the screening and selection of volunteers that includes background screening;
- C. an orientation training program appropriate to the nature of the assignment;
- D. a requirement that volunteers agree in writing to abide by all program rules and policies, particularly relating to confidentiality of information; and
- E. a statement that the program administrator may discontinue a volunteer activity at any time by written notice.

Statutory Authority: *MS s 241.021*

History: *36 SR 635*

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