

**2500.7030 PATIENT RECORD.**

Subpart 1. **Ownership of records.** All records, including radiographic reports, that are created subject to parts 2500.7000 to 2500.7090, must be maintained for a minimum of three years following the last clinical encounter.

A. The written animal chiropractic records shall remain the sole possession of the facility or proprietor of the facility in which animal chiropractic care was delivered.

B. Copies of animal chiropractic records must be provided to the animal's owner, the owner's designated agent, other health care provider, or to the board within two weeks of a written and signed request. A reasonable charge for copying may be made, except in the case of a board investigation, in which case no charges shall be authorized. A reasonable charge shall be defined as those charges consistent with the charges applicable to human patients, and governed by Minnesota Statutes, section 144.292.

Subp. 2. **Content of records.** Patient records must contain sufficient information to justify and describe the course of care. The records shall contain, at a minimum:

- A. name, address, and telephone number of owner;
- B. identity of the animals, including name, age, sex, and breed;
- C. dates of consultations, examinations, or treatments;
- D. brief history of the condition of each animal treated;
- E. examination findings including designation of subluxations;
- F. written findings for any diagnostic imaging which may have been conducted specifically for the purposes of rendering animal chiropractic care;
- G. working chiropractic diagnosis;
- H. treatment plan including expected duration and frequency; and
- I. daily treatments, including areas adjusted or otherwise treated.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

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