

**2105.0187 SKILLS COURSES.**

A. A cosmetologist skills course, esthetician skills course, nail technician skills course, or eyelash technician skills course must be offered in person, taught by an instructor licensed in the course subject, and:

- (1) if offered by a licensed cosmetology school, does not require board approval; or
- (2) if offered by a provider who is not a licensed cosmetology school, requires approval under item D.

B. Each skills course must begin with an initial board-approved skills test. The provider must use board-approved scoring of the skills test and a board skills test form.

(1) Attendees who pass the skills test have completed the skills course. The provider must issue a signed and dated skills course certificate to the attendee.

(2) Attendees who do not pass the initial skills test must complete the provider's skills course curriculum for each skill test area not passed. The attendee has completed the skills course when the attendee passes the skills test.

C. Each licensee or applicant must attend a skills course specific to the licensure field held or sought by the licensee or applicant.

D. A skills course not offered by a licensed cosmetology school requires board approval and must be taught by board-licensed instructors. A provider must apply for skills course approval, and for each type of license, the provider must:

- (1) provide the skills course curriculum for each skills practical test exercise;
- (2) provide copies of any course study materials, handouts, and instructions to participants;
- (3) list the name, license type, license expiration date, and license number of each instructor, and the date the instructor completed the required training on administering the skills test; and
- (4) identify the proposed skills course location and demonstrate the availability of the equipment available at that location for the course and for each skills practical test exercise.

E. Course approval for the skills course is valid for a maximum of one calendar year and expires on December 31 of the year approval was granted.

F. A provider of skills courses must provide attendees with a skills course certificate showing successful completion of the skills test, and must retain records of attendees for five years.

G. The board is authorized to audit a skills course and skills test at any time, and board staff or a representative may take a skills class at any time at no cost for the purposes of auditing the course. Board approval of a skills course is subject to revocation if the board determines a skills

course or skills test does not reflect current professional standards or practices, or if the board finds just cause. The disciplinary provisions of Minnesota Statutes, section 155A.33, apply.

**Statutory Authority:** *MS s 14.389; 155A.23; 155A.26; 155A.27; 155A.29; 155A.30; L 2017 1Sp4 art 2 s 64*

**History:** *41 SR 305; 42 SR 589*

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