

1800.3930 PROCEDURES.

Subpart 1. **Request for admission to the fundamentals examination.** An applicant shall submit an application for admission to the fundamentals examination in the geoscience discipline in which the applicant is seeking licensure as described in part 1800.3920, subpart 2. The application must be postmarked not later than 60 days prior to the date set for the fundamentals examination and accompanied by payment of the fee in part 1800.0500, subpart 1.

Subp. 2. **Request for admission to the professional examination.** An applicant shall submit an application for admission to the professional geoscience examination in the geoscience discipline in which the applicant is seeking licensure as explained in part 1800.3920, subpart 3. The application must be postmarked not later than 60 days prior to the date set for the professional examination and accompanied by payment of the fee in part 1800.0500, subpart 1. The application shall be made on a form provided by the board and shall include a detailed listing of geoscience experience gained. The experience listing shall include the name and current mailing address of the applicant's direct supervisor for each period of employment. The board shall provide the applicant an employment verification form which shall be signed, certified, and submitted to the board by each employer for each period of employment during which qualifying geoscience experience was gained. The board shall provide the applicant a reference form which shall be signed, certified, and submitted to the board by three references who are supervisors, coworkers, clients, or contractors knowledgeable in the applicant's geoscience work. At least one reference shall be from a licensed professional geologist or licensed professional soil scientist. A final official transcript of grades showing the degree awarded and date of graduation shall be submitted directly to the board by the educational institution, unless previously submitted. Upon approval of the application by the board, the applicant will be so notified in writing. The applicant shall submit one signed copy of a statement that the applicant has read the Board Rules of Professional Conduct prior to obtaining the license.

Statutory Authority: *MS s 326.06*

History: *22 SR 90; 38 SR 59*

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