

1800.2200 PROCEDURES.

Subpart 1. **Written examinations.** The written examination shall be the examination as provided by the Council for Interior Designer Qualification (CIDQ).

Subp. 2. **Admission to examination.** The applicant shall apply for examination directly to the Council for Interior Designer Qualification (CIDQ) and follow the procedures outlined by the CIDQ.

Subp. 3. **Application for certification.** An applicant shall submit to the board a completed application, including verification of completed education, examination, and experience requirements and the appropriate application fee. The application must be submitted on a form provided by the board. If the applicant was not required to complete IDEP, the applicant shall include a detailed listing of all interior design related experience gained as provided in part 1800.2100. The list of experience must include the name and mailing address of the applicant's supervising interior designer or other supervisors for each period of employment. The board shall provide the applicant with an experience reference form which must be signed and submitted to the board by each supervisor for each period of employment during which the qualifying interior design experience was gained. The applicant shall submit an official transcript of grades showing the degree awarded and date of graduation for all undergraduate and graduate degree programs. The application must include one signed copy of a statement that the applicant has read the Board Rules of Professional Conduct and a signed certification as described in part 1800.0400, subpart 5.

Statutory Authority: *MS s 197.4552; 214.12; 326.06*

History: *18 SR 2174; 21 SR 1427; 22 SR 90; 35 SR 2011; 40 SR 431; 43 SR 89*

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