

1420.1900 PRETRIAL PROCEDURES.

Subpart 1. **Conference.** All cases are subject to a pretrial conference with a judge. All parties shall attend or be represented unless a judge orders otherwise.

Subp. 2. **Location, notice of conference.** A pretrial conference must be conducted by telephone if the set location would require a party to travel more than 50 miles to attend, unless the party prefers to be physically present. If a telephone conference is scheduled, the parties not in attendance must be available by telephone at the time of the conference. Written notice of the pretrial conference must be given at least 20 days before the conference.

Subp. 3. **Pretrial statements; conference procedures.** At the pretrial conference, the parties shall be prepared to state the claims and defenses with specificity; identify witnesses; identify anticipated exhibits; disclose any photographs, videotapes, or other documentary evidence intended to be used at the hearing; and identify any additional potential intervenors. A pretrial statement must be served and filed prior to a pretrial conference or delivered to the parties and the office at the pretrial conference. In cases not expedited under part 1420.2150 and not scheduled for a pretrial, the pretrial statement must be filed 30 days before the hearing. Pretrial statements may be amended up to seven days before the hearing in response to an opposing party's statement. The pretrial statement must include answers to the questions asked in the pretrial order or, if no pretrial order was issued, to the questions in the standard pretrial order maintained by the office, including whether or not security or an interpreter is needed. Pretrial statements are not required in expedited cases unless specifically ordered by a judge.

Statutory Authority: *MS s 14.51; 176.081; 176.155; 176.285; 176.312; 176.361; 176.83*

History: *29 SR 1446*

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