

1205.1100 APPOINTMENT POWER OF THE RESPONSIBLE AUTHORITY.

Subpart 1. **Power to appoint designees.** Pursuant to Minnesota Statutes, section 13.03, subdivision 2, the responsible authority shall, on deeming it to be in the best interest of the administration and enforcement of the act, appoint designees who shall be members of the staff of the entity. In the exercise of this appointment power, the responsible authority shall comply with the following.

Subp. 2. **Appointment order.** The appointment order shall be in writing and copies of the order constitute public data on individuals, pursuant to Minnesota Statutes, section 13.02, subdivision 15.

Subp. 3. **Instructing designees.** The responsible authority shall instruct any designees in the requirement of the act and of this chapter. If the responsible authority deems it necessary, such instruction shall include:

A. distribution to designees of written materials describing the requirements of the act and of this chapter;

B. preparation of training programs whose objective is to familiarize agency personnel with the requirements of the act and of this chapter; and

C. requiring attendance of designees and other entity personnel at training programs held within or outside the entity.

Statutory Authority: *MS s 13.07*

History: *17 SR 1279*

Published Electronically: *July 13, 2007*