

CHAPTER 8200

SECRETARY OF STATE

VOTER REGISTRATION

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COUNTY AUDITOR'S DUTIES

8200.0300 DELEGATION OF DUTIES.

The county auditor may delegate to municipal officials all duties assigned to the county auditor by chapter 8200 and by Minnesota Statutes, chapter 201, except the preparation and distribution of lists of registered voters and the duties assigned to the county auditor by parts 8200.8100 to 8200.8300. The auditor may delegate the responsibility to accept voter registrations, but a delegation of this responsibility does not relieve the auditor of the duty to accept voter registrations.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.0400 FILING RULES WITH SECRETARY OF STATE.

If a county auditor adopts rules for the delegation of assigned voter registration duties under part 8200.0300, the auditor shall file a copy of the rules with the secretary of state no later than five working days before the effective date of the rules.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.0700 MAINTENANCE OF VOTER REGISTRATION FILE.

Voter registration files must be maintained by street address or alphabetically by voter's last name. Whichever system of arrangement is used, it must be used consistently throughout the political subdivision.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.0800 DELIVERY OF VOTER REGISTRATION RECORDS FOR ELECTIONS.

The county auditor shall provide for the transportation of the necessary voter registration records to the precinct polling place on election day. The auditor shall prescribe procedures to ensure the safety of the voter registration records and their timely delivery at the precinct polling place on election day. The auditor shall maintain the dignity and integrity of the voting system.

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VOTER REGISTRATION 8200.1500

Statutory Authority: *MS s 201.022, 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

VOTER REGISTRATION CARDS

8200.1100 PRINTING SPECIFICATIONS.

Voter registration cards printed for the purpose of distribution and mailing must be printed pursuant to items A to E.

A. The size must be six inches by 8-3/4 inches, including a three-fourths inch stub.

B. The paper must be at least 100-pound white offset.

C. Red ink must be used on the card for printing the X's and the following words: "Name," "Township or City of Legal Residence," "Complete Address of Legal Residence," "Date of Birth," "Address of Your Last Registration or Check if NONE," and "Legal Signature of Voter." The certification must also be printed in red ink on the card. The remainder of the form must be printed in blue ink. The secretary of state may approve alternate forms of voter registration cards to be attached to or included in tax booklets and forms used by state agencies if the forms contain the information required in Minnesota Statutes, section 201.071.

D. The card must have two 1/16-inch perforations that result in the two equal sized six inch by four inch cards.

E. The top stub must have a substance applied to it so that the card can be sealed when it is folded together for mailing.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.1200 REGISTRATION CARD; FORMAT.

Subpart 1. Form. The voter registration card must be in the form shown in part 8200.9910.

Subp. 2. Box for office use only. In the upper right-hand corner of the card there must be a box marked for "office use only" which contains "W __," "P __" and "S.D. No. __." These initials stand for "ward," "precinct," and "school district." Other information may also be included. Judges of election shall record the type of election day voter registration proof and its number, if any, in the "office use only" box.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.1300 [Repealed, 12 SR 2215]

8200.1500 REVERSE SIDE.

Subpart 1. Required format. The reverse side of the registration card must be in the form in subpart 2.

Subp. 2. Form of reverse side of registration card.

Post office will not
deliver without first
class postage

RETURN TO:

(here the county auditor
shall supply the address)

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.1600 [Repealed, 12 SR 2215]

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8200.1700 VOTER REGISTRATION

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8200.1700 PRINTING AND DISTRIBUTING REGISTRATION CARDS.

Each county auditor shall have printed and shall maintain an adequate number of voter registration cards in compliance with chapter 8200 and Minnesota Statutes, chapter 201. An election official who causes voter registration cards to be printed shall print the cards in a form prescribed by chapter 8200 and Minnesota Statutes, chapter 201. The auditor shall provide voter registration cards to any person or group who requests a reasonable number of cards for the purpose of distribution. In those areas having preelection day registration, the auditor shall encourage preelection day registration by making registration cards available to persons and groups for distribution.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.2100 DUTIES OF AUDITOR.

Each county auditor shall designate a number of public buildings within the county where persons may obtain, complete, and deposit registration cards. The county auditor or a designee shall be on duty in the designated building and the person on duty shall transmit completed registration cards, or a record of them if the county auditor does not maintain the registration file, within two working days after receipt to the county auditor.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.2200 BUILDINGS FOR REGISTRATION.

Each political subdivision shall have at least one building where voter registration cards may be obtained and deposited, for every 30,000 residents of the political subdivision. The auditor may designate more buildings than are required by law.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

NOTIFICATIONS

8200.2600 PROPERLY COMPLETED REGISTRATIONS.

If a county auditor determines that a registration card is not faulty or defective, the auditor shall file the card and enter the registration on the state registration system. The county auditor shall maintain the file in an orderly manner. The county auditor shall have a card notice mailed to each newly registered voter indicating the voter's name, address, precinct, and polling place. The card must require that it be returned if not deliverable.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.2800 REGISTRATIONS RECEIVED FEWER THAN 20 DAYS BEFORE ELECTION.

When an auditor receives correctly completed registrations during the period when registrations cannot be accepted for an election, the auditor shall notify the applicant that the applicant must register on election day to vote at the upcoming election. Included in this notification must be information to the voters concerning the manner in which they may register to vote on election day at the polls. In the notice to the applicant the auditor shall explain that the registration card received by the auditor makes the applicant an eligible voter at the next election following the upcoming election.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

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VOTER REGISTRATION 8200.5400

8200.3700 REMOVAL OF CARDS FROM REGISTRATION FILES.

If a registration card is to be removed from the registration files, except that of a deceased person or that of a voter who has reregistered in another county or state, the county auditor may notify the person whose card is to be removed of the removal and the reason for the removal in writing. The cards removed must be maintained in separate files for one year.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.3800 EMERGENCY VOTING CARD.

Subpart 1. **When required.** If a voter who has registered prior to an election day is challenged because the voter's name does not appear in the duplicate registration file of the precinct in which he or she desires to vote, the voter may register on that election day by following the election day registration procedures in parts 8200.1100 to 8200.9300 and 8220.0300 to 8220.4800. Or, if it appears upon examination that the voter's name was erroneously omitted from the file, the voter must be permitted to vote in the precinct after completing the required name and address information and signing the oath on the precinct election list. The judges shall note on the list that the voter was permitted to vote pursuant to instructions from the county auditor and two judges shall initial the entry.

Subp. 2. [Repealed, 12 SR 2215]

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.5100 REGISTRATION AT PRECINCT ONLY.

Subpart 1. **Procedure; proof.** Any person otherwise qualified but not registered to vote in the precinct in which the person resides may register to vote on election day at the polling place of the precinct in which the person resides in areas with voter registration. To register on election day a person must complete and sign the registration card and provide proof of residence. A person may prove residence on election day only (1) by presenting (i) a valid Minnesota driver's license, learner's permit, or a receipt for either that contains the voter's valid address in the precinct; (ii) a valid Minnesota identification card issued by the Minnesota Department of Public Safety or a receipt for the identification card that contains the voter's valid address in the precinct; or (iii) a current student identification card that contains the student's valid address in the precinct, a current student fee statement that contains the student's valid address in the precinct, or a copy of a current student registration card that contains the student's valid address in the precinct; (2) by having a valid registration in the same precinct under a different address; (3) by presenting an "ineffective registration notice" mailed by the county auditor or municipal clerk; or (4) by having a person who is registered to vote in the precinct and knows the applicant is a resident of the precinct sign the oath in part 8200.9939.

The oath in (4) must be attached to the voter registration card until the address of the applicant is verified by the county auditor. The oath must be printed on a four inch by six inch card by the county auditor. After every election day the county auditor shall file the oaths and maintain them for one year.

[For text of subp 2, see M.R. 1987]

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.5400 NOTATION OF IDENTIFICATION ON REGISTRATION CARD.

When a voter uses a Minnesota driver's license, learner's permit, or Minnesota identification card to prove residence when registering on election day, the

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election judge who is registering voters shall record the number on the card in the "office use only" area of the registration card.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.9910 VOTER REGISTRATION CARD, SPECIFIED IN PART 8200.1200, SUBPART 1.

VOTER REGISTRATION CARD. Type or print in ink.

X Name _____ W _____ P _____
Last First Middle S.D. No. _____

X Township or City of Legal Residence _____ / _____ / _____
Township or City County
X Complete Address of Legal Residence
(include street or rural mail route
address) _____
OFFICE USE ONLY
Election Day Voter
Registration Proof
Driver's License
Minn. I.D. Card
Witness
Prior Registration
Ineffective Notice
Student I.D.

House No. and Street or Rural Rte. No. _____
(Number if applicable)

Apt. No. or Rural Box No. City Zip _____
X Date of Birth _____ / _____ / _____
Month Day Year Telephone No. _____
X Address of Your Last Registration _____
House No./Street Name or Rte./Box No. Apt No.
or _____
Check if _____
NONE City or Township County State Zip

Previous Name (If changed since last registration) _____

CHECK INSTRUCTIONS TO DETERMINE WHETHER YOU ARE

QUALIFIED TO REGISTER

I certify that I will be at least 18 years old on election day and that I am a citizen of the United States, reside at the address shown above and will have resided in Minnesota for 20 days immediately preceding election day, and that I am not under guardianship of the person, have not been found by a court to be legally incompetent to vote, and have not been convicted of a felony without having my civil rights restored. I understand that giving false information to procure a registration is a felony punishable by not more than five years imprisonment and a fine of not more than \$10,000, or both.

Date _____ X Legal Signature of Voter
Also sign the blue card.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.9916 [Repealed, 12 SR 2215]

8200.9919 FORM FOR VOTER REGISTRATION INSTRUCTIONS, SPECIFIED BY PART 8200.1400.

Instructions for Voter Registration

Read Carefully Before Registering

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VOTER REGISTRATION 8200.9919

ITEMS INDICATED BY A RED "X" MUST BE COMPLETED BY THE REGISTRANT BEFORE THE REGISTRATION WILL BE ACCEPTED.

1. Print in ink or type all information requested on the white card.
2. Print or type your legal name; nicknames are not acceptable.
3. Print or type the name of the township or city in which you live and are eligible to vote.
4. Print or type the house number and street name or the rural route and box number where you live.
5. Include your full birthdate; month, day, and year.
6. Give the address where you were last registered. If you have never been registered before, check the box for "none."
7. Give your previous name if it has been changed since you last registered.
8. Enter telephone number in appropriate space (optional).
9. Date and sign the card with your legal written signature.
10. Review the card to determine that it is correctly completed.
11. Fold the form, use the sealing tab, and mail or return to your county auditor at your county courthouse. An eligible voter is a person who at the time of any election:

- a. is 18 years of age or older;
- b. is a citizen of the United States; and
- c. has resided in Minnesota for 20 days.

The following persons are not eligible voters:

- a. any person who has been convicted of a felony or treason, whose civil rights have not been restored;
- b. any person who is under guardianship of the person;
- c. any person who has been found by a court to be legally incompetent, whose civil rights have not been restored.

ASSISTANCE TO HANDICAPPED VOTERS

Call your county auditor or city clerk if you need information about registration or voting assistance for elderly and handicapped individuals or residents of health care facilities or hospitals. Registration and absentee instructions can be made available in large type, in Braille, or on cassette tape.

Statutory Authority: *MS s 201.022; 201.221; 204B.25; 204C.361; 206.57*

History: *12 SR 2215*

8200.9922 [Repealed, 12 SR 2215]

8200.9925 [Repealed, 12 SR 2215]