

## CHAPTER 3250

### BOARD OF DIETETICS AND NUTRITION PRACTICE

### LICENSURE

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#### 3250.0010 REQUIREMENTS FOR LICENSURE AS A DIETITIAN.

**Subpart 1. Generally.** To be eligible for licensure as a dietician, an applicant must submit a fully completed application on a form provided by the board, along with the applicable fee as provided in part 3250.0050, and meet one of the sets of requirements described in subparts 2 to 4.

**Subp. 2. Education and experience.** The applicant must provide the board with:

A. an official transcript showing that the applicant has received a baccalaureate or postgraduate degree with a major in dietetics, human nutrition, nutrition education, food and nutrition, or food services management from a United States regionally accredited college or university;

B. documented evidence of having completed a supervised preprofessional practice experience component in nutrition practice of at least 900 hours under the supervision of a registered dietitian, a state licensed nutrition professional, or an individual with a doctoral degree conferred by a United States regionally accredited college or university who has completed a major course of study in human nutrition, nutrition education, food and nutrition, dietetics, or food system management. Supervised practice experience must be completed in the United States or its territories. Supervisors who obtain their doctoral degrees outside the United States and its territories must have their degrees approved by the board as equivalent to the doctoral degree conferred by a United States regionally accredited college or university; and

C. documented evidence of successful completion of the registration examination for dietitians administered by the Commission on Dietetic Registration within five years immediately preceding application for licensure.

**Subp. 3. National registration.** The applicant must provide a notarized copy of the applicant's current registration card from the Commission on Dietetic Registration demonstrating registration as a dietician.

**Subp. 4. Applicants holding foreign degrees.** An applicant with a foreign degree must provide:

A. documented evidence that an evaluating agency preapproved by the board has evaluated the applicant's transcript from a foreign college or university and has deemed the transcript to be equivalent to the transcript required under subpart 2, item A. The documented evidence must be received directly from the evaluating agency by the board;

B. documented evidence of having completed within the last five years a supervised preprofessional experience component in nutrition practice of at least 900 hours under the supervision of a registered dietitian, a state licensed nutrition professional, or an individual with a doctoral degree conferred by a United States regionally accredited college or university who has completed a major course of study in human nutrition, nutrition education, food and nutrition, dietetics, or food system management. Supervised practice experience must be completed in the United States or its territories. Supervisors who obtain their doctoral degrees outside the United States and its territories must have their degrees approved by the board as equivalent to the doctoral degree conferred by a United States regionally accredited college or university; and

C. documented evidence of successful completion of the registration examination administered by the Commission on Dietetic Registration within five years immediately preceding application for licensure.

**Statutory Authority:** *MS s 148.623; 214.06*

**History:** *20 SR 1288*

### **3250.0020 NUTRITIONIST REQUIREMENTS.**

**Subpart 1. Generally.** To be eligible for licensure as a nutritionist, an applicant must submit a fully completed application on a form provided by the board, along with the applicable fee as provided in part 3250.0050, and meet one of the sets of requirements described in subparts 2 to 5.

**Subp. 2. Education and experience.** The applicant must provide the board with:

A. an official transcript showing that the applicant has received a postgraduate degree with a major in human nutrition, public health nutrition, clinical nutrition, nutrition education, community nutrition, or food and nutrition from a United States regionally accredited college or university; and

B. documented evidence of having completed a supervised preprofessional practice experience component in nutrition practice of at least 900 hours under the supervision of a registered dietitian, a state licensed nutrition professional, or an individual with a doctoral degree conferred by a United States regionally accredited college or university who has completed a major course of study in human nutrition, nutrition education, food and nutrition, dietetics, or food system management. Supervised practice experience must be completed in the United States or its territories. Supervisors who obtain their doctoral degrees outside the United States and its territories must have their degrees approved by the board as equivalent to the doctoral degree conferred by a United States regionally accredited college or university.

**Subp. 3. National registration.** The applicant must provide a notarized copy of a current certificate showing the applicant's diplomate status with the American Board of Nutrition.

**Subp. 4. Applicants petitioning for independent review.** The applicant petitioning for independent review must provide the board with:

A. an official transcript showing the applicant's completion of a master's or doctoral degree with a major course of study that includes an emphasis in human nutrition, as described in Minnesota Statutes, section 148.624, subdivision 3, paragraph (a); and

B. documented evidence of having completed a supervised preprofessional practice experience component in nutrition practice of at least 900 hours under the supervision of a registered dietitian, a state licensed nutrition professional, or an individual with a doctoral degree conferred by a United States regionally accredited college or university who has completed a major course of study in human nutrition, nutrition education, food and nutrition, dietetics, or food system management. Supervised practice experience must be completed in the United States or its territories. Supervisors who obtain their doctoral degrees outside the United States and its territories must have their degrees approved by the board as equivalent to the doctoral degree conferred by a United States regionally accredited college or university.

**Subp. 5. Applicants holding foreign degrees.** The applicant holding a foreign degree must provide the board with:

A. documented evidence that an evaluating agency, preapproved by the board, has evaluated the applicant's transcript from a foreign college or university and has deemed that transcript to be equivalent to the transcript required under subpart 2, item A. The documented evidence must be received directly from the evaluating agency by the board; and

B. documented evidence of having completed within the last five years a supervised preprofessional experience component in nutrition practice of at least 900 hours under the supervision of a registered dietitian, a state licensed nutrition professional, or an individual with a doctoral degree conferred by a United States regionally accredited college or university who has completed a major course of study in human nutrition, nutrition education, food and nutrition, dietetics, and food system management. Supervised practice experience

must be completed in the United States or its territories. Supervisors who obtain their doctoral degrees outside the United States and its territories must have their degrees approved by the board as equivalent to the doctoral degree conferred by a United States regionally accredited college or university.

**Statutory Authority:** *MS s 148.623; 214.06*

**History:** *20 SR 1288*

### 3250.0030 TRANSITION PERIOD REQUIREMENTS.

Subpart 1. **Dietitian requirements.** To be eligible for licensure as a dietitian for one year from December 11, 1995, in lieu of the requirements in part 3250.0010, an applicant must submit to the board a fully completed application on a form provided by the board, along with the applicable fee as provided in part 3250.0050, and provide:

A. a notarized copy of the applicant's current registration card from the Commission on Dietetic Registration demonstrating registration as a dietitian or an official transcript from a United States regionally accredited college or university showing the applicant received a bachelor's degree in dietetics, human nutrition, nutrition education, food and nutrition, or food service management; and

B. a letter from an employer or colleague attesting to the applicant's competent practice of dietetics for the equivalent of one year in the last five years.

Subp. 2. **Nutritionist requirements.** To be eligible for licensure as a nutritionist for one year from December 11, 1995, in lieu of the requirements in part 3250.0020, an applicant must submit a fully completed application, on a form provided by the board, along with the applicable fee as provided under part 3250.0050, and provide the board with evidence of meeting one of the sets of requirements described in item A, B, or C.

A. an official transcript from an accredited or approved college or university showing that the applicant has received a master's or doctoral degree with a major in human nutrition, public health nutrition, clinical nutrition, nutrition education, community nutrition, or food and nutrition and a letter from an employer or colleague attesting to the applicant's competent practice of nutrition or dietetics for the equivalent of one year in the last five years;

B. a notarized copy of current certification as a clinical nutritionist from the International and American Association of Clinical Nutritionists and a letter attesting to the applicant's competent practice of clinical nutrition, from a medical doctor with whom the applicant is working; or

C. a notarized copy of the applicant's current certification as a nutrition specialist from the Board of Nutrition Specialists.

**Statutory Authority:** *MS s 148.623; 214.06*

**History:** *20 SR 1288*

### 3250.0040 INITIAL LICENSING.

The board shall review and grant licenses on a quarterly basis, during the second full week of the months of November, February, May, and August, provided the date is no later than the 15th day of the month.

An application must be received before the first day of the month in which the application will be reviewed by the board.

Licenses granted in November 1995 shall be effective December 1, 1995, through November 30, 1996. Thereafter, a license shall be effective on the date it is approved by the board through the following month of November.

**Statutory Authority:** *MS s 148.623; 214.06*

**History:** *20 SR 1288*

### 3250.0050 FEE SCHEDULE.

Subpart 1. **Application fees.** Application fees must be submitted along with an application to the board office. The fees are as follows:

A. nutritionist or dietitian by petition, \$200;

B. nutritionist, \$175;

C. dietitian without registration by the Commission on Dietetic Registration, \$175; and

D. dietitian with registration by the Commission on Dietetic Registration, \$100.

Subp. 2. **Licensing fee.** An initial licensing fee must be submitted along with the application for licensure to the board office. The initial licensing fee is \$150.

Subp. 3. **License renewal fee.** Annual renewal fees are due by November 30 of each year. Renewal requests postmarked after November 30 shall be assessed a late penalty fee. The fees are as follows:

A. annual renewal, \$150; and

B. late renewal penalty, \$50.

**Statutory Authority:** *MS s 148.623; 214 06*

**History:** *20 SR 1288*