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State of Minnesota
HOUSE OF REPRESENTATIVES

EIGHTY-SEVENTH SESSION

H. F. No. **1036**

03/10/2011 Authored by Sanders, Westrom, Murray and Bills

The bill was read for the first time and referred to the Committee on Government Operations and Elections

04/18/2011 Adoption of Report: Pass and re-referred to the Committee on State Government Finance

04/28/2011 Adoption of Report: Pass and re-referred to the Committee on Transportation Policy and Finance

05/03/2011 Adoption of Report: Pass as Amended and re-referred to the Committee on Higher Education Policy and Finance

02/27/2012 Adoption of Report: Pass as Amended and re-referred to the Committee on Ways and Means

1.1 A bill for an act
1.2 relating to state government; providing for management and consolidation of
1.3 the state passenger vehicle fleet; amending Minnesota Statutes 2010, section
1.4 16B.54, subdivision 1.

1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.6 Section 1. Minnesota Statutes 2010, section 16B.54, subdivision 1, is amended to read:

1.7 Subdivision 1. **Motor pools.** (a) To ensure optimum efficiency and economy in
1.8 agency vehicle fleet management and maintenance activities, the commissioner must
1.9 consolidate the fleet of agency passenger vehicles and trucks and must manage all
1.10 acquisition, replacement, fuel, and maintenance of these vehicles. The commissioner ~~shall~~
1.11 may manage a central motor pool of passenger motor vehicles and trucks used by state
1.12 agencies with principal offices in the city of St. Paul and may provide for branch central
1.13 motor pools at other places within the state. For purposes of this section, ~~(1) "agencies"~~
1.14 ~~includes the Minnesota State Colleges and Universities, and (2) "truck"~~ "vehicle" means a
1.15 passenger motor vehicle and a pickup or panel truck up to one ton carrying capacity, but
1.16 vehicle does not include vehicles used for public safety purposes.

1.17 (b) The commissioner must reduce the number of state-owned vehicles over fiscal
1.18 years 2012 through 2015. The commissioner shall determine the optimal reduction,
1.19 following a state goal of 15 percent by June 30, 2015, compared to the number owned on
1.20 July 1, 2011. In furtherance of this mandated reduction and in order to optimize efficiency
1.21 and economy in fleet management and maintenance, the commissioner must:

1.22 (1) conduct an inventory of state-owned and leased vehicles and an inventory of
1.23 state-owned or operated vehicle maintenance and fueling facilities;

- 2.1 (2) establish a process for consolidating or privatizing the state vehicle fleet and state
2.2 vehicle fleet maintenance and fueling facilities. This process may include:
- 2.3 (i) establishing minimum use criteria for state-owned or leased vehicles;
2.4 (ii) establishing minimum use criteria for state-owned or operated maintenance
2.5 and fueling facilities;
2.6 (iii) auctioning or otherwise selling excess vehicles and vehicles not meeting
2.7 minimum use criteria;
2.8 (iv) utilizing commercial leases to obtain rental vehicles in place of maintaining an
2.9 agency or department fleet, where cost-effective; and
2.10 (v) transferring or consolidating maintenance and fueling operations or maintenance
2.11 and fueling facilities not meeting minimum use criteria;
- 2.12 (3) establish state policies and guidelines for vehicle acquisition, use, maintenance,
2.13 recording of operational and other costs, performance evaluation, and replacement of
2.14 vehicles; and
- 2.15 (4) establish emission standards for all newly acquired vehicles, with the goal of
2.16 reducing the state vehicle fleet fuel expense.
- 2.17 (c) The commissioner may delegate to another agency the authority to acquire or
2.18 maintain vehicles. Each agency that is authorized to acquire or maintain vehicles must
2.19 assign a fleet manager, who must operate the agency's fleet according to policies and
2.20 guidelines adopted by the commissioner. Each fleet manager must review the use of
2.21 state-owned or leased vehicles within the manager's agency at least annually to determine
2.22 whether fleet management criteria are being met. The commissioner must periodically
2.23 audit agency records relating to fleet operations and use of state-owned or state-leased
2.24 vehicles.