

on the easterly line thereof for a distance of 26.06 feet: Thence south 88 degrees 37 minutes 14 seconds west 9.04 feet: Thence north 00 degrees 21 minutes 50 seconds west 26.33 feet to the northerly line of said lot 3: Thence south 89 degrees 40 minutes 12 seconds east 8.87 feet on said northerly line to point of beginning.

Approved April 30, 1975.

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**CHAPTER 81—H.F.No.114**

[Coded in Part]

*An act relating to the operation of state government; providing for the regulation of publications, duplicating services, guidebooks, state vehicles, disposition of surplus state lands; amending Minnesota Statutes 1974, Sections 16.02, Subdivisions 16 and 24; 16.75, Subdivision 7; 16.80, Subdivision 1; 94.09, Subdivision 3; 94.10, Subdivision 1; and 482.07, by adding a subdivision.*

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:**

Section 1. Minnesota Statutes 1974, Section 16.02, Subdivision 16, is amended to read:

Subd. 16. **STATE GOVERNMENT; PUBLICATIONS.** To maintain and operate for state departments and agencies a central mailing service, and a duplicating division in which all duplication shall be done; to require that all equipment now or hereafter owned by the state be turned into the central duplicating division for use therein with the following exceptions:

(a) duplicating machines may be used by any department, institution, or state agency not located in St. Paul or Minneapolis, or by the state division of emergency services, or by the attorney general, or by the bureau of criminal apprehension in the administration of police training;

(b) the motor vehicle department may continue to fill the necessary data on motor vehicle license registration cards on duplicating machines or by duplicating process;

(c) the department of personnel may continue to produce work of confidential nature on their own duplicating machines;

(d) the department of public service may utilize a duplicating machine for the purpose of issuing its orders and other work which is confidential until the time of its release.

The duplicating work to be done by the duplicating division shall be restricted to producing any form, booklet or pamphlet to the extent

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deemed appropriate by the commissioner of administration.

The term "duplicating" as used in this subdivision means that material produced by use of stencils, masters and plates which are to be used on single unit duplicating equipment not larger than 11 by 17 inches and which have a maximum image of 10 3/4 by 16 1/2 inches or 28 by 43 centimeters.

Sec. 2. Minnesota Statutes 1974, Section 16.02, Subdivision 24, is amended to read:

Subd. 24. To provide for the sale and distribution of copies of laws and resolutions on file in the office of the secretary of state in accordance with the provisions of this subdivision, and as soon as practicable after their enactment:

(a) The commissioner shall establish charges for such laws and resolutions sufficient to cover the cost thereof but not exceeding 25 cents for laws or resolutions of two pages or less or 15 cents per page for each page in addition to two.

~~(b) Upon request, a member of the legislature, an elected constitutional officer or justice of the supreme court shall be furnished two copies of any law or resolution without cost;~~

~~(e)-(b)~~ Fees established for the sale and distribution of laws and resolutions, including mailing and postage charges, may be accepted by the commissioner of administration in advance, and any unused portions amounting to one dollar or more may be returned to the person entitled thereto upon request, notwithstanding the provision of any other law prohibiting refunds;

~~(d)-(c)~~ The secretary of state and the revisor of statutes shall cooperate with the commissioner of administration in order that he may furnish the services provided for in this subdivision;

~~(e)-(d)~~ Moneys collected by the commissioner of administration under this subdivision shall be deposited in the central services revolving fund in the state treasury. Moneys in such fund are hereby appropriated annually to the commissioner for the purposes of carrying out the provisions of this subdivision.

Sec. 3. Minnesota Statutes 1974, Section 16.75, Subdivision 7, is amended to read:

Subd. 7. The commissioner of administration shall establish all rules and regulations necessary for the efficient and economical operation, maintenance, repair, and replacement of state-owned motor vehicles in the central motor pool or any branch thereof. The regulations shall include the requirements for keeping records and reports and all schedules used as a basis for charging departments and agencies for

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the services furnished. They shall also provide for periodic reimbursements by the department or agency using the motor pool services. The commissioner of administration by rule or regulation shall ~~also~~ provide for the uniform marking and coloring of all such motor vehicles. The commissioner may further provide by rule for the acquisition of motor vehicles without uniform coloring for assignment to the division of criminal apprehension in the department of public safety and the office of the attorney general. The provisions of the administrative ~~procedures procedure~~ act shall not apply to ~~such rules and regulations promulgated pursuant to this subdivision~~ .

Sec. 4. Minnesota Statutes 1974, Section 16.80, Subdivision 1, is amended to read:

**16.80 CENTRAL SERVICES REVOLVING FUND.** Subdivision 1. There is appropriated to the commissioner of administration annually all moneys in the central services revolving fund in the state treasury, which fund is hereby created. The following enumerated items are hereby transferred to and deposited in such revolving fund:

The balances of moneys heretofore appropriated and originating with:

\$5,000 from the state institutions contingent fund (in 1918) for the purposes of Laws 1917, Chapter 174.

\$5,000 from the state institutions contingent fund (in 1920) for the purposes of Laws 1917, Chapter 174.

\$15,000 by Laws 1941, Chapter 548, Section 22(5).

\$20,000 by Extra Session Laws 1951, Chapter 1, Section 24(3).

\$17,500 by Laws 1957, Chapter 929, Section 17(6) and fees of the commissioner of administration for copies of documents and records appropriated by Minnesota Statutes, Section 16.026.

\$10,000 from the general contingent fund to the state department revolving fund on June 7, 1960.

\$30,000 for the Minnesota administrative rules revolving fund by Minnesota Statutes, Section 15.047, Subdivision 3.

~~\$1,500 for a revolving fund for republishing the official state capital guide books and history by Laws 1937, Chapter 396.~~

\$250,000 for a state department revolving fund by Laws 1957, Chapter 929, Section 17(11).

Deposits for postage obligations appropriated by Minnesota Statutes, Section 16.56.

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All fees prescribed by Laws 1955, Chapter 847, and other provisions of the law not inconsistent therewith for the rendering of the services therein provided shall be deposited in the state treasury by the collecting department or agency and credited to the central services revolving fund.

All moneys in the state treasury credited to the central services revolving fund and any moneys which may hereafter be deposited therein are hereby appropriated annually to the commissioner of administration for the following purposes:

- (a) The operation of a central store and equipment service;
- (b) The operation of a central duplication and reproduction service;
- (c) The purchase of postage and related items, and the refund of postage deposits, necessary to the operation of a central mailing service;
- (d) The operation of a documents service as prescribed by section 16.026;
- (e) The publication of administrative rules and regulations as prescribed by section 15.047;
- (f) The publication of the official state capitol guide books and history as prescribed by Laws 1937, Chapter 306, as amended;
- (g) ~~(f)~~ The performing of services for any other state department or agency in conformity with Laws 1957, Chapter 929, Section 17(11).

The portions of the central services revolving fund utilized for computer services and heretofore transferred to the computer services revolving fund in the state treasury in accordance with the provisions of Extra Session Laws 1967, Chapter 48, Section 20, Subdivision 13, Clause c shall continue to be part of such computer services revolving fund. All moneys in the computer services revolving fund are appropriated annually to the commissioner of administration for the operation of the division of computer services.

The remaining portions of the central services revolving fund heretofore transferred to the general services revolving fund in the state treasury at the time the computer services revolving fund was established shall continue to be part of such general services revolving fund. All moneys in the general services revolving fund are appropriated annually to the commissioner of administration for the operation of the division of publications and central services.

The payroll clearance revolving fund in the state treasury established at the time the computer services and general services revolving

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funds were established shall continue to be used for the purpose of paying the salaries and wages of officers and employees of the state government. The payments made from the payroll clearance revolving fund shall be reimbursed from the salary accounts against which the payments are a proper charge. The state treasurer may borrow from other public funds in the state treasury such sums of money as are necessary to make the payments from the payroll clearance revolving fund until such fund is reimbursed from the appropriate salary accounts; provided, however, that no fund shall be so impaired thereby that all proper demands cannot be met.

Except as specifically provided for by other statutory provisions, each department or agency shall reimburse the computer services and general services revolving funds for the cost of all services, supplies, materials, labor and depreciation of equipment including reasonable overhead costs which the commissioner of administration is authorized and directed to furnish a department or agency. The cost of all publications or any other materials which may be produced by the commissioner of administration and financed from the general services revolving fund shall include reasonable overhead costs. The commissioner of finance shall make appropriate transfers to the revolving funds described in this section when requested by the commissioner of administration. The commissioner of administration may make allotments, encumbrances, and, with the approval of the commissioner of finance, disbursements in anticipation of such transfers. In addition, the commissioner of administration may require a department or agency to make advance payments to any of the aforesaid revolving funds sufficient to cover the department's or agency's estimated obligation for a period of at least 60 days. All such reimbursements and any other moneys received by the commissioner of administration under this section shall be deposited in the appropriate revolving fund.

Sec. 5. Minnesota Statutes 1974, Section 94.09, Subdivision 3, is amended to read:

Subd. 3. On or before October 1 of each year, the commissioner of administration shall review the certifications of heads of each department or agency provided for in this section. He shall send written notice to all state departments, agencies and the university of Minnesota describing any lands or tracts which may be declared surplus. If a department or agency or the university of Minnesota desires custody of the lands or tracts, it shall submit a written request to the commissioner, no later than four calendar weeks after mailing of the notice, setting forth in detail its reasons for desiring to acquire, and its intended use of, the land or tract. He shall hold hearings to- ~~The commissioner of administration shall then~~ determine whether any of the lands described in the certifications of the heads of the departments or agencies should be declared surplus and offered for sale or otherwise disposed of by transferring custodial control to other requesting state departments or agencies or to the board of regents of the university of Minnesota for educational purposes, provided however that transfer to

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the board of regents shall not be determinative of tax exemption or immunity. ~~Prior to each hearing, he shall publish a notice of hearing in a newspaper of general circulation in each county where the lands are located which have been certified to him as no longer needed by a department or agency. Each notice shall be published at least twice and on the same day of the week of successive weeks. If he determines that any of such lands are no longer needed for state purposes, he shall make findings of fact, describe the lands, declare such lands to be surplus state land, state the reasons for the sale or disposition thereof, and notify the state executive council of such determination.~~

Sec. 6. Minnesota Statutes 1974, Section 94.10, Subdivision 1, is amended to read:

**94.10 SURVEYS, APPRAISALS AND SALE.** Subdivision 1. Before offering any surplus state owned lands for sale, the commissioner of administration may survey such lands, and if the value thereof is estimated to be \$5,000 or less, may have such lands appraised. He shall have the lands appraised if the estimated value is in excess of \$5,000. The appraisal shall be made by not less than three appraisers, at least two of whom shall be residents of the county in which the lands are situated. Each appraiser shall before entering upon the duties of his office take and subscribe an oath that he will faithfully and impartially discharge his duties as appraiser according to the best of his ability and that he is not interested directly or indirectly in any of the lands to be appraised or the timber or improvements thereon or in the purchase thereof and has entered into no agreement or combination to purchase the same or any part thereof, which oath shall be attached to the report of such appraisal. Before offering such surplus state owned lands for public sale, such lands shall first be offered to the city, county, town, school district, or other public body corporate or politic in which the lands are situated for public purposes and they may be sold for such public purposes for not less than the appraised value thereof. To determine whether a public body desires to purchase the surplus land, the commissioner of administration shall publish notice describing the land on the same day of at least two successive weeks in a newspaper of general circulation in the county in which the land is located; however, the commissioner shall give a written notice to the governing body of each political subdivision whose jurisdictional boundaries include or are adjacent to the surplus land. If a public body desires to purchase the surplus land it shall submit a written offer to the commissioner not later than two weeks after the last published notice setting forth in detail its reasons for desiring to acquire and its intended use of the land. In the event that more than one public body tenders an offer, the commissioner shall determine which party shall receive the property, and he shall submit written findings regarding his decision. If lands are offered for sale for such public purposes, and if a public body notifies the commissioner of administration of its desire to acquire such lands, the public body may have not to exceed two years from the date of the accepted offer to ~~arrange for the~~ commence payment of ~~such for the~~ lands in the manner provided by law.

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Sec. 7. Minnesota Statutes 1974, Section 482.07, is amended by adding a subdivision:

Subd. 8. During such time as session laws and resolutions are not available in printed and bound form pursuant to subdivision 1, the revisor of statutes shall upon request furnish one copy of any law or resolution without cost to any member of the legislature, such legislative staff members as may be designated by the joint legislative coordinating commission, a constitutional officer or justice of the supreme court.

Sec. 8. **EFFECTIVE DATE.** This act takes effect on the day following its final enactment.

Approved May 2, 1975.

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**CHAPTER 82—H.F.No.130**

[Not Coded]

An act relating to the city of Minneapolis; authorizing the city council to grant certain powers and duties to the commission on human relations, director, and department of civil rights and to subject certain areas of city government to the civil rights ordinance; repealing Laws 1967, Chapter 743.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:**

**Section 1. MINNEAPOLIS, CITY OF; POWERS AND DUTIES RELATING TO CIVIL RIGHTS AND HUMAN RELATIONS.** In addition to all other powers conferred by statute or charter, the city council of the city of Minneapolis may, by ordinance, grant to any Minneapolis human rights, human relations, or civil rights commission, department, or director, any and all powers and duties which are granted by Minnesota Statutes 1974, Chapter 363 to any state human rights, human relations, or civil rights commissioner, department, or state board.

**Sec. 2. MINNEAPOLIS, CITY OF; CIVIL RIGHTS ORDINANCE.** The city council of the city of Minneapolis may, by ordinance, provide that the housing and redevelopment authority of Minneapolis, the special school district No. 1 of Minneapolis and any commission, board or department of city government created by the charter of the city of Minneapolis or by statute or ordinance are subject to the existing civil rights ordinance and any hereafter enacted.

**Sec. 3. REPEALER.** Laws 1967, Chapter 743, is repealed.

**Sec. 4. EFFECTIVE DATE.** This act is effective upon its approval by the governing body of the city of Minneapolis, and compliance with Minnesota Statutes, Section 645.021.

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