

appointed and qualified and receipted for the unadministered property.

Approved April 20, 1961.

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CHAPTER 575—H. F. No. 408

[Coded]

*An act authorizing the establishment of a central motor pool under the commissioner of administration and appropriating moneys in connection therewith.*

Be it enacted by the Legislature of the State of Minnesota:

Section 1. [16.75] **Central motor pool, establishment.** Subdivision 1. The commissioner of administration as soon as practicable shall establish a central motor pool of passenger motor vehicles used by departments and agencies of the state government having the principal offices in the city of St. Paul and may provide for branch central motor pools at other places within the state.

Subd. 2. The commissioner of administration may direct any state department or agency to transfer to him any passenger motor vehicle presently assigned to it for the central motor pool or any branch thereof. To the extent that funds are available therefor the commissioner may purchase or otherwise acquire additional passenger motor vehicles as he may deem necessary for the central motor pool or any branch thereof. The title to all motor vehicles assigned to or purchased or acquired for the central motor pool or any branch thereof shall be in the name of the department of administration.

Subd. 3. The commissioner of administration shall be responsible for the control, regulation, acquisition, operation, maintenance, repair, and disposal of all passenger motor vehicles of the central motor pool or any branch thereof. The commissioner of administration may employ a director and such other personnel as may be necessary for the operation of the central motor pool or any branch thereof. All personnel so employed are in the classified service.

Subd. 4. The commissioner of administration may contract with the head of any state department or agency operating facilities available for the maintenance, repair, and

**Changes or additions indicated by *italics*, deletions by ~~strikeout~~.**

storage of state-owned motor vehicles so as to provide for maintenance, repair, and storage of motor vehicles of the central motor pool or any branch thereof. He may also maintain or contract with any person in the manner provided by law for such storage and repair facilities as he may deem necessary for the motor vehicles of the central motor pool and any branch thereof, and may provide for or contract with any person in the manner provided for by law providing reasonable maintenance, repair, or storage facilities in connection therewith.

All moneys received by the head of any department or agency pursuant to a contract with the commissioner of administration are annually appropriated to said head of the department or agency for the same purposes as funds expended by him for the operation of state-owned facilities for the maintenance, repair, and storage of vehicles.

Subd. 5. The passenger motor vehicles in the central motor pool or any branch thereof shall be available for official state business only. Each state department and agency requiring the services of a passenger motor vehicle shall requisition it from the central motor pool or any branch thereof on either a temporary or permanent basis. No privately owned motor vehicle shall be used for official state business except when authorized by the commissioner of administration.

Subd. 6. Each state department or agency using the facilities of the central motor pool or any branch thereof shall reimburse the commissioner of administration for the services provided in accordance with the schedule of charges which the commissioner of administration shall establish. Such schedule of charges shall include reasonable overhead costs including vehicle depreciation and other costs, excluding public liability or property damage insurance, incurred in the operation of the central motor pool, or any branch thereof.

Subd. 7. The commissioner of administration shall establish pursuant to the Administrative Procedures Act, all rules and regulations necessary for the efficient and economical operation, maintenance, repair, and replacement of state-owned passenger motor vehicles in the central motor pool or any branch thereof. The regulations shall include the requirements for keeping records and reports and all schedules used as a basis for charging departments and agencies for the services furnished. They shall also provide for periodic reimbursements by the department or agency using

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the motor pool services. The commissioner of administration by rule or regulation shall also provide for the uniform marking and coloring of all such motor vehicles.

Subd. 8. The provisions of this section shall not apply to motor vehicles of the highway patrol, the university of Minnesota, or to motor vehicles of any other department or agency which are specially equipped for the needs of such department or agency.

Sec. 2. [16.76] **Reimbursements to departments or agencies.** The commissioner of administration shall reimburse any department or agency whose motor vehicles have been paid for with funds dedicated by the constitution for a special purpose and which are assigned to the central motor pool or any branch thereof. The amount of reimbursement for any such motor vehicle shall be the average wholesale price therefor as determined from the Midwest Edition of the National Automobile Dealers Association Official Used Car Guide. The sum of \$400,000 or so much thereof as may be necessary is appropriated to the commissioner of administration from the general revenue fund in the state treasury for the purpose of this section.

Sec. 3. [16.77] **Appropriations.** A motor pool revolving account is established in the state treasury. All moneys or reimbursements received by the commissioner of administration from the operation of the central motor pool or any branch thereof shall be deposited in the state treasury and credited to this account. The sum of \$438,000 is hereby appropriated from any moneys in the state treasury, not otherwise appropriated, to the central motor pool account in the state treasury. All moneys in the state treasury credited to the central motor pool account are annually appropriated to the commissioner of administration for the purpose of carrying out the terms and provisions of section 1. Whenever the unobligated amount of money in the state treasury credited to the motor pool revolving account exceeds the sum of \$438,000 at the end of any fiscal year, the unobligated amount in excess thereof shall be transferred to the general revenue fund in the state treasury.

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