

(2) Receipts, miscellaneous papers, and correspondence bearing dates more than *seven* years prior to destruction;

(3) Orders and checks paid more than *seven* years prior to destruction;

(4) *Contracts for the purchase of expendable supplies bearing dates more than seven years prior to destruction;*

(5) *Payrolls bearing dates more than seven years prior to destruction.*

Approved March 15, 1957.

CHAPTER 140—S. F. No. 443

[Coded]

An act relating to the administration of state government, appropriating money therefor and amending Minnesota Statutes 1953, Section 16.20, Subdivision 2, as amended by Laws 1955, Chapter 714.

Be it enacted by the Legislature of the State of Minnesota:

Section 1. **Apportionment of expenses.** Minnesota Statutes 1953, Section 16.20, Subdivision 2, as amended by Laws 1955, Chapter 714, is amended to read:

Subd. 2. The commissioner of administration on or after July 1, of each year, beginning July 1, 1955, shall determine the costs of operating during the preceding fiscal year of the following state offices and departments, to-wit: the state auditor, the state treasurer, the department of administration, the state civil service, and the public examiner, which are attributable to the operations of the state department of highways, the motor vehicle division, and the petroleum tax division. The costs of the several state offices and departments enumerated above attributable to the operations of the state highway department, the activities of the motor vehicle division, as financed by the trunk highway fund, and the activities of the petroleum tax division, as financed by the trunk highway fund, during the preceding fiscal year hereinafter referred to as the attributable amount shall be the amount determined by the commissioner of administration as hereinafter provided.

(a) The state highway department's attributable amount of the cost of operating the office of the state auditor

shall be the amount of the salaries paid to employees who devote their entire time to highway matters plus the percentage of the amount expended for the salaries of all officers and other employees, except the employees no part of whose time is attributable to operation of the department of highways, of the office and for all supplies, and other expenses, which the total number of warrants issued by the state auditor for the department of highways plus two-thirds of the total number of warrants issued by the state auditor for refunds of gasoline taxes is of the total number of warrants issued by the state auditor for all state purposes.

The motor vehicle division's attributable amount of the cost of operating the office of the state auditor shall be the percentage of the amount of salaries paid to all officers and other employees of the office except those employees no part of whose salaries are attributable to the operation of the motor vehicle division and for all supplies and other expenses which the total number of warrants processed by the state auditor for administrative salaries, administrative supplies and expense, and the motor vehicle contingent fund and such other appropriations that now or hereafter are financed or reimbursed out of the trunk highway fund by the legislature is of the total number of warrants issued by the state auditor for all state purposes.

The petroleum tax division's attributable amount of the cost of operating the office of the state auditor shall be the percentage of the amount of salaries paid to all officers and other employees of the office except those employees no part of whose salaries are attributable to the operation of the petroleum tax division and for all supplies and other expenses which the total number of warrants processed by the state auditor for administrative salaries, administrative supplies and expense, and bond premiums for gasoline tax collectors and such other appropriations that now or hereafter are financed or reimbursed out of the trunk highway fund by the legislature is of the total warrants issued for all state purposes,

(b) The state highway department's attributable amount of the cost of operating the office of the state treasurer is the percentage of the amount expended for salaries, supplies and expense of the office, which the total number of warrants accepted on account of the operation of the department of highways plus two-thirds of the total number of warrants accepted on account of refunds of gasoline taxes is of the total number of warrants accepted for all state purposes.

The motor vehicle division's attributable amount of the

cost of operating the office of the state treasurer is the percentage of the amount expended for salaries, supplies and expense of the office which the total number of warrants accepted on account of the motor vehicle division's appropriations that are now or hereafter financed or reimbursed out of the trunk highway fund is of the total of the warrants accepted for all state purposes.

The petroleum division's attributable amount of the cost of operating the office of the state treasurer is that percentage of the amount expended for salaries, supplies and expense of the office, which the total number of warrants accepted on account of the petroleum division's appropriations which are now or hereafter financed or reimbursed out of the trunk highway fund, is of the total number of warrants accepted for all state purposes.

(c) The state highway department's, the motor vehicle division's, and the petroleum tax division's attributable amounts of the cost of operating the department of administration shall be the total of attributable amounts determined as follows:

(1) The attributable amount of the cost of operating the division of purchases is the percentage of the amount expended for salaries, supplies, and expense of the division which the number of requisitions for purchases issued for the department of highways, motor vehicle division, and petroleum division is of the total number of requisitions issued for all state purposes.

(2) The attributable amount of the cost of operating the office of the state printer is the percentage of the amount expended for salaries, supplies, and expense of the office, which the total number of requisitions for printing for the department of highways, motor vehicle division, and petroleum tax division is of the total number of requisitions for printing issued for all state purposes.

(3) The attributable amount of the cost of the general administration of the department of administration, the budget division, and the budget engineering division is the percentage of the amount expended for salaries, supplies, and expenses thereof, which the total expenditure of the department of highways, motor vehicle division, and petroleum tax division is of the total expenditures for all state purposes.

(4) *The attributable amount of the cost of furnishing utilities, custodial and maintenance services to the building, grounds and equipment constituting the State Highway Department's Central Office Building by the department of ad-*

ministration is the actual cost thereof to the department of administration as determined by the commissioner of administration.

(d) The state highway department's, the motor vehicle division's, and the petroleum tax division's attributable amount of the cost of operating the state civil service is the percentage of the amount expended for salaries, supplies and expense of the department, which the average number of employees of the department of highways, motor vehicle division, and petroleum tax division during the year is of the average number of employees employed by the state during the year.

(e) The state highway department's, the motor vehicle division's, and the petroleum tax division's attributable amount of the cost of operating the office of the public examiner is the amount expended by the office for salaries, supplies, and expense in connection with auditing the department of highways, the motor vehicle division, and the petroleum tax division.

(f) When the commissioner of administration has determined the total attributable amount of the cost of the offices and departments enumerated in this subdivision, he shall certify the amount so determined to the state auditor. The several amounts so certified by the commissioner of administration are hereby appropriated from the trunk highway fund to the general revenue fund in the state treasury as a reimbursement of moneys expended from the general revenue fund by the several state officers and departments enumerated in this subdivision for salaries, supplies and expense expended for services, supplies and expense attributable to highway, motor vehicle and petroleum tax matters. Upon receipt of the certification of the commissioner of administration, the state auditor shall transfer from the trunk highway fund to the general revenue fund in the state treasury the amount certified by the commissioner of administration, and the state auditor is authorized and directed to make the appropriate entries in the records of the respective funds. The commissioner of administration shall transmit a duplicate original of the certification to the state treasurer who is authorized and directed to make the appropriate entries in his records.

Approved March 15, 1957.

CHAPTER 141—S. F. No. 480

[Not Coded]

An act relating to state civil service providing for the repeal of obsolete provisions thereof; repealing Minnesota