

CHAPTER 392—S. F. No. 1037

An act relating to the organization and administration of the state government and the powers of the commissioner of administration, amending Mason's Supplement 1940, Section 53-18b.

Be it enacted by the Legislature of the State of Minnesota:

Section 1. **Law amended.**—Mason's Supplement 1940, Section 53-18 b is hereby amended to read as follows:

"53-18b. Powers and duties of the commissioner.—Subject to other applicable provisions of this chapter and to other laws not inconsistent herewith, the commissioner shall have the following powers and duties respecting all agencies of the state:

"(1) To purchase, rent, or otherwise provide for the furnishing of all supplies, materials, equipment, printing, and utility services, prescribe standard specifications therefor, to provide for inspecting and testing the same, and otherwise to enforce compliance with such specifications;

"(2) To prescribe time, manner, authentication and form of making requisitions for supplies, materials, equipment, printing, and utility services, and the manner and form in which claims therefor shall be submitted, allowed, and paid;

"(3) To supervise and control the making of all contracts for building, highways, and other improvements, and to prescribe the amount of certified checks, deposits, or bonds to be submitted in connection with bids and contracts, when not otherwise provided for by law;

"(4) To cause to be prepared plans and specifications for the construction, alteration, or enlargement of all state buildings, structures, and other improvements except highways and bridges; to approve such plans and specifications; to advertise for bids and award all contracts in connection with such improvements; to supervise and inspect all work relating thereto; after any contract for such an improvement is let, to approve all lawful changes in plans and specifications; to approve estimates for payment; and to accept such improvements when completed according to such plans and specifications.

"(5) To maintain and operate the state capitol building, state office building, historical society building, and the grounds appertaining thereto, also, where deemed advisable and practicable by the commissioner, any other building or premises

owned or rented by the state for the use of any state department or other administrative agency; provided, that this shall not apply to state hospitals or to educational, penal, correctional, or other institutions the control of which is vested by law in some other agency.

“(6) To provide for the periodical inspection and appraisal of all state property, real and personal, and for keeping current and perpetual inventories thereof, and to require all departments and agencies to make reports of the real and personal property in their custody at such intervals and in such form as he may deem necessary;

“(7) To inspect all state power, heating, and lighting plants, and to make such rules regulating the operation thereof and to recommend such improvements therein as will promote economical and efficient operation;

“(8) To supervise and control the making of necessary repairs to all state buildings and structures, except structures, other than buildings, under the control of the state highway department;

“(9) To rent land and other premises when necessary for state purposes; provided, that no such land or premises shall be rented for a term exceeding two years at a time; except that, with the approval of the legislative emergency committee, the commissioner may lease land or premises for a term not exceeding five years, subject to cancellation upon 30 days' written notice by the state for any reason except rental of other land or premises for the same use;

“(10) To prepare a biennial budget, under the supervision of the governor-elect;

“(11) To operate the allotment system;

“(12) To provide for the printing and distribution of the session laws, the legislative manual, the capitol guide book, official reports, and other publications of all kinds, and to supervise and control the form of such reports and publications so as to coordinate the same, avoid duplications, and make the same useful and informative to the public;

“(13) To rent out, with the approval of the governor, any state property, real or personal, not needed for public use, the rental of which is not otherwise provided for or prohibited by law; provided, that this shall not apply to state trust fund lands, or other state lands under the jurisdiction of the department of conservation, or to property under the jurisdiction of the department of rural credit, or to lands

forfeited for delinquent taxes; provided further, that no such property shall be rented out for a term exceeding two years at a time;

"(14) To have charge of all central store rooms and supply rooms serving more than one department now or hereafter established and operated by the state;

"(15) To maintain and operate a central mimeograph, multigraph, and mailing service for state departments and agencies;

"(16) To distribute all public printing to officers, organizations, agencies, and persons entitled thereto;

"(17) To sell all public books and documents which are subject to sale;

"(18) To transfer to or between state departments and agencies or to sell supplies, materials, and equipment which are surplus, obsolete, or unused, making proper adjustments in the accounts and appropriations of the departments or agencies concerned;

"(19) To purchase from the state penal institutions and other state institutions all articles manufactured by them which are usable by the state;

"(20) To make rules and regulations relative to travel of state officers and employes on state business and the expenses incurred thereon.

"(21) *To make rules and regulations relative to the expenses of moving state officers and employes to new stations, subsistence, and such other expenses as may be necessary and incident to assignments to such stations, and to provide for the payment thereof by reimbursement of actual expenses or payment therefor at a daily flat rate.*"

Approved April 23, 1941.

CHAPTER 393—S. F. No. 1130

An act relating to land owned by the state, providing for the exchange, disposition, use, and control of such land and for actions and proceedings relating thereto, appropriating money therefor, and repealing Mason's Supplement 1940, Sections 4031-10 $\frac{1}{2}$ m to 4031-10 $\frac{1}{2}$ t, inclusive.

Be it enacted by the Legislature of the State of Minnesota: