

cer, shall make out and transmit the same on or before the fifth day of November of each year to the proper officer. For the purpose of making out all such reports the year shall begin on the first day of November of each year and end on the last day of October of the succeeding year.

SEC. 38. All state officers and boards of officers and the officers of all such institutions and buildings, as are required to make annual report to the legislature or to the governor, shall make such report to the governor on or before the fifteenth day of December of each year, (and for the purpose of making out such reports, the fiscal year is declared to begin on the first day of December of each year) and to end on the last day of November of the succeeding year. The governor upon receiving such reports shall deliver the same to the commissioners of public printing, to be printed, and the governor shall lay before the legislature all such reports in printed form at the same time with his annual message.

When reports of State officers to be made.

SEC. 39. Chapter forty-six of the general laws of eighteen hundred and sixty-eight, and all acts and parts of acts inconsistent with the provisions of this act, are hereby repealed.

Repeal of former act.

SEC. 40. This act shall be in force from and after its passage.

When act to take effect.

Approved March 9, 1874.

## CHAPTER VIII.

AN ACT TO PROVIDE FOR THE PURCHASE OF PAPER AND STATIONER'S SUPPLIES FOR THE PUBLIC PRINTING, AND FOR USE IN THE LEGISLATURE AND STATE OFFICES.

*Be it enacted by the Legislature of the State of Minnesota :*

SECTION 1. That annually hereafter, on or before the first Tuesday in August, it shall be the duty of the secretary of state to ascertain and fix the amount and kinds of all paper necessary for the public printing of this state

Duty of Secretary of State.

for the period of one year; and the amount and kind of writing paper, envelopes and all other stationer's supplies necessary for use in both branches of the legislature, and in all the public offices of the state for the same time.

Publication of notice for proposals.

SEC. 2. That thereupon it shall be the duty of the secretary of state to give public notice for at least four consecutive weeks, by advertisement in four newspapers printed, and of general circulation in this state, one of which shall be published in the capital of the state; that sealed proposals will be received at the office of the secretary of state until twelve o'clock at noon of the first day of September following, for furnishing such amounts and kinds of printing paper, and such quantities and kinds of writing paper, and other stationer's supplies, describing clearly the several kinds of articles required.

Proposal to be accompanied with bond conditioned for faithful performance of duty.

SEC. 3. Proposals may be made for furnishing either the printing paper, or the writing paper and other stationery and stationer's supplies or for both, and such proposals shall be accompanied by samples of the various kinds of paper, and other supplies proposed to be furnished, and shall contain the price thereof accompanied by a clear and certain name for each article. Each proposal shall be accompanied by a bond payable to the state of Minnesota, with good and sufficient security to be approved by the secretary of state, in a penal sum of not less than one thousand dollars, to secure the state that the maker of the proposal will if his bid be accepted sign the necessary contracts and enter into the bonds hereinafter provided, for the faithful performance of the same. Said proposals shall on said first Tuesday of September, be opened in public by the secretary of state, and the contract for furnishing the printing paper shall be by him awarded to the lowest bidder or bidders therefor, and the contract [for] furnishing the writing paper and stationery shall be awarded to the lowest bidder or bidders therefor. And to secure the faithful performance of said contracts, the secretary of state shall take from the contractor or contractors, a bond payable to the state of Minnesota with good and sufficient security, to be approved by the secretary of state, in the penal sum of not less than double the amount to be paid such contractors by virtue of such contracts; *Provided*, That the said secretary shall have power, and it shall be his duty to reject all bids which he may consider exorbitant or against the interest of the state.

Contractor to give bond.

SEC. 4. Said bonds shall be filed and retained in the office of the secretary of state, and for any failure to comply with any of the conditions therein contained may be prosecuted in the name of the state in any court of competent jurisdiction, and the amount of damages when collected shall be paid into the state treasury.

Bonds to be filed in office of Secretary of State.

SEC. 5. The secretary of state shall certify to the state auditor from time to time the amount due to such contractors, for stationery and paper when [then] furnished under said contract, who shall issue his warrant upon the state treasury for the amount so certified, to be paid out of moneys appropriated for that purpose. *Provided*, That said auditor shall not give his warrant for an amount to exceed seventy-five per cent. of the amount certified until said contract shall be fully completed and fulfilled.

Secretary of State to furnish account to State Auditor.

SEC. 6. The printing paper of the state shall be kept and issued by the secretary of state, and used and accounted for by the contractor for the public printing as provided in the laws relating to the public printing. The writing paper and other stationer's supplies shall be securely kept by the secretary of state, and issued by him for use in any state department or office, upon the requisition and receipt of the chief officer therein, and for use in either branch of the legislature, upon the requisition and receipt of the secretary or chief clerk thereof.

Custodian of printing paper.

SEC. 7. The secretary of state shall annually report to the legislature of the state at its first meeting in each year the exact amount of all stationery, printing paper, etc., contracted for and purchased by him, and the prices paid for the same.

To report to legislature.

SEC. 8. Chapter fifteen of the general laws of eighteen hundred and sixty-six entitled an act to provide for the purchase of paper for the public printing is hereby repealed.

Repeal of former act.

Approved March 9, 1874.

## CHAPTER IX.

AN ACT AUTHORIZING THE STATE TREASURER TO MAKE TEMPORARY USE OF THE SINKING OR OTHER FUNDS.