

Internal Position Opening

CHIEF DEPUTY REVISOR

[Only current and former employees of the Revisor of Statutes or Minnesota Legislature are eligible to apply for this position]

The Office of the Revisor of Statutes has an opening for Chief Deputy Revisor. This position reports directly to the Revisor of Statutes, serves as team manager, and serves on the Revisor's office management team. The position includes bill drafting and administrative rule drafting responsibilities. In consultation with the Revisor of Statutes, the Chief Deputy Revisor determines and implements the office's duties and policies. The Chief Deputy Revisor serves as the primary legal advisor to the Revisor and acts as Revisor in the Revisor's absence.

The minimum professional requirements are a law degree, a current law license, and admission to the Minnesota bar. The minimum experience requirements include six years of experience, demonstrated proficiency in drafting proposed legislation, knowledge of legislative procedure, and training or experience in personnel or project management. For a full description of qualifications and job duties, see <https://www.revisor.mn.gov/employment/>

This is an unclassified, nonpartisan, benefit eligible position in Legislative Coordinating Commission Responsibility level 15, with a minimum starting salary range of \$95,583. The starting date for this position is expected to be March 4, 2019.

A cover letter and resume must be received by 4:30 p.m., Monday, February 25th, at the Office of the Revisor of Statutes, 700 State Office Building, 100 Rev. Dr. Martin Luther King, Jr., Blvd., St. Paul, MN 55155-1297, or by fax to (651) 296-0569, or by e-mail to barbara.vail@revisor.mn.gov

EOE/ADA Employer