

**Rule 4. Obligations of Law School.**

A. Certification: A law school seeking to certify or recertify eligible law students or recent graduates under these Rules shall file with the Board a statement signed by the dean or dean's designee stating the following:

1. The name of each eligible law student or recent graduate;
2. Verification that the individual is either in good academic standing or has graduated from the law school;
3. For eligible recent graduates, the date on which the graduate's degree was conferred;
4. For eligible law students, confirmation that the student has completed the equivalent of at least two semesters of full-time study;
5. The name of the supervising lawyer who has agreed to supervise the individual's work; in the case of an entity, the name of the contact at the legal employer that will verify that all work is properly supervised;
6. For student observers, confirmation that the placement is part of an academic program or course for academic credit;
7. A statement that the law school will notify the Board in writing upon notice that any of the following have occurred:
  - a. The law student practitioner or student observer is placed on academic probation;
  - b. The law student practitioner graduates from law school;
  - c. The supervising lawyer advises the school that the employment or placement of the law student or supervised practitioner has ended.
  - d. The law school becomes aware that the supervised practitioner:
    1. Has failed the bar examination any jurisdiction; or
    2. Has been admitted to the bar of any jurisdiction.

B. Continuing Obligation: A law school shall provide written notice to the Board within 30 days of becoming aware of any event noted in Rule 4A(7).

1. If a law student practitioner graduates, the law school shall advise the Board if the certification should convert from law student practitioner to supervised practitioner and, if so, provide the date of conferral and confirmation that there is ongoing employment with the same or a new supervising lawyer.