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State of Minnesota
HOUSE OF REPRESENTATIVES

EIGHTY-NINTH SESSION

H. F. No. 1916

03/16/2015 Authored by Franson

The bill was read for the first time and referred to the Committee on Health and Human Services Reform

1.1 A bill for an act
1.2 relating to human services; modifying attendance records requirements for
1.3 family child care providers reimbursed by governmental programs; amending
1.4 Minnesota Statutes 2014, section 245A.14, subdivision 14.

1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.6 Section 1. Minnesota Statutes 2014, section 245A.14, subdivision 14, is amended to
1.7 read:

1.8 Subd. 14. **Attendance records for publicly funded services.** (a) A child care
1.9 center licensed under this chapter and according to Minnesota Rules, chapter 9503, must
1.10 maintain documentation of actual attendance for each child receiving care for which the
1.11 license holder is reimbursed by a governmental program. The records must be accessible
1.12 to the commissioner during the program's hours of operation, they must be completed on
1.13 the actual day of attendance, and they must include:

- 1.14 (1) the first and last name of the child;
1.15 (2) the time of day that the child was dropped off; and
1.16 (3) the time of day that the child was picked up.

1.17 (b) A family child care provider licensed under this chapter and according to
1.18 Minnesota Rules, chapter 9502, must maintain documentation of actual attendance for each
1.19 child receiving care for which the license holder is reimbursed for the provision of child
1.20 care by a governmental program. For purposes of this paragraph, governmental program
1.21 does not include the United States Department of Agriculture Child and Adult Care Food
1.22 Program. The records must be accessible to the commissioner during the program's hours of
1.23 operation, they must be completed on the actual day of attendance, and they must include:

- 1.24 (1) the first and last name of the child;

2.1 (2) the time of day that the child was dropped off; and

2.2 (3) the time of day that the child was picked up.

2.3 (c) An adult day services program licensed under this chapter and according to
2.4 Minnesota Rules, parts 9555.5105 to 9555.6265, must maintain documentation of actual
2.5 attendance for each adult day service recipient for which the license holder is reimbursed
2.6 by a governmental program. The records must be accessible to the commissioner during
2.7 the program's hours of operation, they must be completed on the actual day of attendance,
2.8 and they must include:

2.9 (1) the first, middle, and last name of the recipient;

2.10 (2) the time of day that the recipient was dropped off; and

2.11 (3) the time of day that the recipient was picked up.

2.12 (d) The commissioner shall not issue a correction for attendance record errors that
2.13 occur before August 1, 2013.